

Village of Gowanda
Board Meeting Minutes
December 9, 2025

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti, Trustee Paul Zimmermann, Trustee Wanda Koch
Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins (*left at 6:43pm*), WWTP Supervisor Andy Carriero, Highway Supervisor Adam Reid, OIC Ross Olszewski

Absent: Attorney Deb Chadsey, Code Jason Pickering & George Poff, Water Supervisor Kirk Trumpore

Public: Jack Broyles, Theresa Girome

Agenda & Minutes

Motion 12-112-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the agenda for the December 9, 2025 board meeting. Motion carried.

Motion 12-113-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the minutes from the November 13, 2025 meeting and November 21, 2025 special meeting. Motion carried.

Public Participation

Jack Broyles-would like the board to recognize the difference between a code and a local law.

Official Business

Mayor/Board of Trustees

The Village will be looking into a local law prohibiting camping, lodging, sleeping or unapproved use in lieu of proper housing in public places.

NYSEG made an offer to purchase the old ambulance building-the Village needs to get an appraisal done of the building.

Motion 12-114-Motion by Trustee Sisti, seconded by Trustee Koch to approve the appraisal report for the vacant ambulance building from GAR Appraisal. Motion carried.

Code-Wanda Koch

Motion 12-115-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the draft of the rental Registration Law. Motion carried.

Motion 12-116-Motion by Trustee Koch, seconded by Trustee Sisti to approve to set the Rental Registration Law for January 6, 2026 at 6PM. Motion carried.

Zoning-Gerald Emborski

Motion 12-117-Motion by Trustee Sisti, seconded by Trustee Koch to approve the appointment of alternate ZBA member Deb Brown. Motion carried.

Treasurer-Traci Hopkins

Motion 12-118-Motion by Trustee Sisti, seconded by Trustee Koch to approve the WWTP pay app #18 to STC construction through 10/31/25 at \$115,932.06. Motion carried.

Motion 12-119-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the WWTP pay app #19 to STC Construction at \$55,076.25. Motion carried.

Motion 12-120-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Big Trash Pickup 2026 request for proposals. Motion carried.

The Village Health Insurance renewal rates are coming out-rates are increasing.

Motion 12-121-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Corporate Authorization Resolution to add Mark Nephew as authorized signer on Village of Gowanda accounts. Motion carried.

Motion 12-122-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve budget modification request #3 for Oil and Stone line to Street Maintenance and Water from Point Peter Principal to T & D Maintenance. Motion carried.

Motion 12-123-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the abstract bills to pay for General at \$26,157.64, Water \$74,900.81, Sewer at \$17,286.45 and Capital Projects at \$212,556.03. Motion carried.

Public Works

Highway-Adam Reid

Motion 12-124-Motion by Trustee Sisti, seconded by Trustee Koch to approve the annual snow stock piling agreement with Caleres. Motion carried.

Sewer-Andy Carriero

The digester concrete has some cracks in it and needs repair. It will be the best option for the Village to have the Village of Sherman complete the works as they have the equipment necessary and an operator for that. An MOU was provided to the board for approval with the Village of Sherman.

Motion 12-125-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the WWTP Digester clean out for repair. Motion carried.

Clerk-Danielle Wagner

Motion 12-126-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the event application

the Festival of the Passing of the ice Dragon at Chang Hu Park on 3/28/26 from 10am-2pm. Motion carried.

Joint Activity-*Carol Sheibley*

Motion 12-127-Motion by Trustee Sheibley, seconded by Trustee Koch to approve Chase Bolen as roller skating attendant. Motion carried.

Next Meeting

The next meeting will be January 13, 2026 at 6PM.

Adjourn

Motion 12-128-Motion by Trustee Sisti, seconded by Trustee Zimmermann to adjourn the meeting at 6:55 PM. Motion carried.

Respectfully submitted
Danielle Wagner
Clerk