

Village of Gowanda
Board Meeting Minutes
September 9, 2025

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti, Trustee Paul Zimmermann, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey (*arrived at 6:23pm*)
Code Enforcement Jason Pickering

Absent: Highway Supervisor Adam Reid, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, OIC Ross Olszewski, Code George Poff

Agenda and Minutes

Motion 9-59-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for the September 9, 2025 board meeting. Motion carried.

Motion 9-60-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the August 12, 2025 board meeting. Motion carried.

Public Participation

Jack Broyles-pot holes, Hill St looks good. No contract with Village Attorney.

Bard Mohawk-Neighborhood watch meetings.

Correspondence

- Cattaraugus County letter urging response to Collins Correctional Facility potential closing.
- Gowanda Ambulance request for funding.

Official Business

Mayor/Board of Trustees

The November board meeting needs to get moved due to the Veterans Day Holiday. The meeting will be moved to Thursday November 13, 2025 at 6PM.

Cattaraugus County has updated the Cattaraugus County Hazard Mitigation Plan 2025.

Motion 9-61-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Resolution to adopt the Cattaraugus County Hazard Mitigation Plan 2025. Motion carried.

Motion 9-62-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Resolution to keep Collins

Facility open. Motion carried.

Gowanda Central School is seeking consent to be lead agency on their Capital Improvements Project.

Motion 9-63-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the consent for Gowanda Central School District as lead agency for Capital Improvements Project 2025. Motion carried.

Motion 9-64-Motion made with regrets by Trustee Sisti, seconded by Trustee Koch to accept the resignation of Jacqueline MacDonald effective December 5, 2025. Motion carried.

Code Enforcement-*Jason Pickering*

Building permits 2, Complaints filed 1, violations on patrol 9, notices sent 9, new court summons 1.

6th Cents business permit is tabled.

Public Works

Highway-*Liaison Peter Sisti*

Paving is completed

Municipal lot in business district is getting sealed on 9/23/25.

Drainage from Jamestown St. to Hill St bridge is almost completed.

Water-*Liaison Carol Sheibley*

The MDA Engineering Services needs updated for other funding sources for a Capital Project.

Motion 9-65-Motion by Trustee Sisti, seconded by Trustee Koch to approve the MDA Engineering Services scope of work and amended agreement for preliminary scope of work and Engineers report. Motion carried.

A water hearing for a payment plan took place on August 20, 2025.

Motion 9-66-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the water hearing payment plan agreement. Motion carried.

Clerk-*Danielle Wagner*

Motion 9-67-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Panther Prowl 5K race at Gateway Park on 9/21/25 8am-10am. Motion carried.

Police-*Liaison Wanda Koch*

Motion 9-68-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the purchase of a 2025 Ford Explorer. Motion carried.

Treasurer-*Traci Hopkins*

Motion 9-69-Motion by Trustee Sisti, seconded by Trustee Koch to approve the WWTP pay app #15 to STC Construction through 7/31/25 at \$332,039.25. Motion carried.

Motion 9-70-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve WWTP pay app #5 to BECC Electric through 7/31/25 at \$53,400.22. Motion carried.

The Village received temporary municipal funding.

Motion 9-71-Motion by Trustee Koch, seconded by Trustee Sisti to accept the temporary municipal assistance for 2025 at \$1,418.00. Motion carried.

Motion 9-72-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to authorize to execute the RA Mercer agreement to conduct a single audit. Motion carried.

The abstract bills to pay for August was provided to the board for approval.

Motion 9-73-Motion by Trustee Sisti, seconded by Trustee Koch to approve the abstract bills to pay for August, General \$280,056.05, Water \$16,572.12, Sewer \$44,678.47, and Capital Projects \$424,965.29. Motion carried.

Next Meeting

October 14, 2025 at 6:00 PM.

Executive Session

Motion 9-74-Motion by Trustee Zimmermann, seconded by Trustee Sisti to recess into executive session at 7:21PM. Motion carried.

Motion 9-75-Motion by Trustee Zimmermann, seconded by Trustee Koch to adjourn executive session at 7:35 PM. Motion carried.

Adjournment

Motion 9-76-Motion by Trustee Zimmermann, seconded by Trustee Koch to adjourn the meeting at 7:35PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk