

Village of Gowanda  
Board Meeting Minutes  
August 13, 2024

The Village of Gowanda Board of Trustees meeting was called to order by Interim Mayor Peter Sisti at 6PM.

Present: Interim Mayor Peter Sisti, Trustee Paul Zimmermann, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Officer in charge IC Ben Shields, WWTP Supervisor Andy Carriero, Highway Supervisor Adam Reid, Water Supervisor Kirk Trumpore, Code George Poff

Absent: Code Jason Pickering, Attorney Deb Chadsey

Public Present: Don & Theresa Girome, Jack Broyles

### **Agenda & Minutes**

**Motion 8-31**-Motion by Trustee Sheibley, Trustee Zimmermann to approve the agenda to the August 13, 2024 meeting. Motion carried.

**Motion 8-32**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from the July 9, 2024 meeting. Motion carried.

### **Public Participation**

Don Girome-Thanked everyone for their jobs and thanked police for assisting in neighborhood watch.

Jack Broyles-talked about round about and way back before the stop light was in Town and speeders down Walnut St. because of the light.

### **Official Business**

#### **Code Enforcement-George Poff**

Building permits 2, Complaints filed 3, Violations on patrol 4, Notices sent 3, Pending court cases 2.

**Motion 8-33**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the lawn mowing Estimates for 8 abandoned and vacant properties. Motion carried.

NYSEG parking lot expansion project. NYSEG is expanding their building behind the Village Hall. There will be fencing and cameras installed. The fencing will not be blocking Mill St.

#### **Highway-Adam Reid**

The Village received a Notice of Violation from a complaint called into the NYS Department of Labor Public Employee Safety and Health Bureau. Most of the complaints were not sustained. A few things the Village had was a battery needed in the carbon monoxide detector and training on SDS. A training is scheduled in September for compliance.

The Highway Dept has a vacancy due to an employee departure.

**Motion 8-34**-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize to placement to advertise to fill Highway vacancy. Motion carried.

***Sewer-Andy Carrier***

The WWTP Capital Project is moving along.

***Water-Kirk Trumppore***

Point Peter Reservoir Project is moving along.

Cattaraugus County Health Department Letter-the Village is working on a response.

**Motion 8-35**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the water hearing recommendation for the water hearing on 8/2/24. Motion carried.

**Motion 8-36**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the water hearing recommendation for the water hearing on 8/9/24. Motion carried.

***Police-OIC Ben Shields***

A recommendation was made by the OIC to hire a part time officer.

**Motion 8-37**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the recommendation to hire Tanya Brown-Ingersoll as part time officer pending DCJS document approval and background review by OIC. Motion carried.

The Village applied for a police vest grant-which reimburses the Village the cost of a vest for an officer.

An effort is being made to clean up the roster list and get letters of resignation from officers who have not worked for the Village in quite some time.

**Motion 8-38**-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the letter of resignation of Tim Fitzpatrick. Motion carried.

**Motion 8-39**-Motion by Trustee Zimmermann, seconded by Trustee Koch to accept the letter of resignation of Shane Miller. Motion carried.

**Motion 8-40**-Motion by Trustee Koch, seconded by Trustee Sheibley to accept the letter of resignation of Ryan Grey. Motion carried.

**Motion 8-41**-Motion by Trustee Sheibley, seconded by Trustee Koch to accept the letter of resignation of Michael Hontz. Motion carried.

***Treasurer-Traci Hopkins***

Pay App #5 for the Point Peter Improvement Project and Pay app #3 for the WWTP Capital Improvements Project was provided to the board for approval.

**Motion 8-42**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Point Peter Pay App #5 for \$384,869.96. Motion carried.

**Motion 8-43**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve pay app #3 for the WWTP Capital Projects for \$191,662.50. Motion carried.

NY Forward Grant Update-28 applications were received. A consultant was assigned to each applicant to get a better understanding of their plan. The plans will be submitted to the Local Planning Committee and then sent to the State.

The boiler at the Village Hall was replaced last winter, but because the system is very complex it is still needing to have the work finalized.

B & R will complete the work with warranties. The quote was provided to the board.

**Motion 8-44**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the boiler repair quote \$12,984.25 from B & R. Motion carried.

The abstract bills to pay #3 was provided to the board for approval.

**Motion 8-45**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the abstract bills to pay for General \$89,245.57, Water \$54,865.03, Sewer \$53,590.42, Capital Projects \$604,661.00, and Community Development Special Projects \$765.00. Motion carried

### **Next Meeting**

Next meeting will be September 10, 2024 at 6 PM.

### **Adjournment**

**Motion 8-46**-Motion by Trustee Koch, seconded by Trustee Sheibley to adjourn the board meeting at 6:22PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk