

Village of Gowanda
Board Meeting Minutes
May 14, 2024

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch
Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey, WWTP Supervisor
Andy Carriero, Water Supervisor Kirk Trumpore, Code Enforcement George Poff

Public: Jack Broyles

Agenda & Minutes

Motion 5-190-Motion by Trustee Sisti, seconded by Trustee Koch to approve the agenda for the May 14, 2024 meeting. Motion carried

Motion 5-191-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the minutes from the April 16, 2024 board meeting. Motion carried.

Mayor Updates

- Mayor out of Town 4/20
- Happy Birthday First Lady 4/24
- Resident Clean-up-Mayor Smith, Trustee Sisti & Adam Reid assisted a resident with a tree clean up
- Big Trash Day was on 4/29
- NY Forward LPC meeting on #1 on 5/1
- NY Forward LPC meeting #2 on 5/28 at the Holly wood Theater
- 5/23 at the fire hall 3:00 & 6:00 public workshop
- NY Forward open call for projects coming soon
- 5/13-DOT called the mayor about potential round about

Official Business

Code-George Poff

Building permits 2, Business Permits 1, Complaints filed 1, Violation on Patrol 1, Violations sent 1.

Code is working with Benlic Land bank with some problem properties in Erie County.

Sewer-Andy Carriero

WWTP pre-construction meeting was on 5/9

Motion 5-192-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Auctions International bid received for \$270 for surplus scrap equipment. Motion carried.

Water-Kirk Trumppore

Motion 5-193-Motion by Trustee Sheibley, seconded by Trustee Sisti to declare the 2008 F250 as surplus. Motion carried.

Motion 5-194-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Auctions International Bid \$3,350 for the 2008 F250. Motion carried.

Clerk-Danielle Wagner

Motion 5-195-Motion by Trustee Sisti, seconded by Trustee Sheibley to appoint the clerk as the 2024-2025 Tax collector. Motion carried.

Motion 5-196-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the 2024-2025 Tax Warrant. Motion carried.

Police-Wanda Koch-OIC not attendance

The police department would like to purchase a plate reader. Having a plate reader would help with Warrants, stolen vehicles, amber alerts, and logs plates for evidence. The estimated cost is \$12,000.

Motion 5-197-Motion by Trustee Koch, seconded by Trustee Sisti to approve the purchase of the plate Reader with 2023-2024 funds. Motion carried.

Joint Activity-Carol Sheibley

The recreation department was given \$1200 from the Daniel & Flavia Gernatt family foundation.

Motion 5-198-Motion by Trustee Sheibley, seconded by Trustee Sisti to accept the grant of \$1200 from Daniel & Flavia Gernatt family foundation. Motion carried.

Legal-Deb Chadsey

An agreement with Gernatt for the excavated material from the Point Peter Reservoir has been provided to the board for approval.

Motion 5-199-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the Gernatt Asphalt Point Peter Reservoir Project Disposal agreement. Motion carried.

An engineering services agreement with Mark Burr was provided to the board for approval for liaison services for the Point Peter Project which is FEMA reimbursable.

Motion 5-200-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Engineering Services as Village Liaison for the Point Peter Reservoir project agreement. Motion carried.

Treasurer-Traci Hopkins

The Point Peter pay #2 was provided to the board for approval.

Motion 5-201-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Point Peter pay app #2 for \$70,236.80. Motion carried.

The WWTP Capital Improvements Project Pay app #1 for STC Construction was provided to the board.

Motion 5-202-Motion by Trustee Koch, seconded by Trustee Sheibley to approve WWTP Capital Project STC Construction pay app #1. Motion carried.

Through all the funding sources for the WWTP Capital Project an updated agreement with Municipal Solutions for all the engineering, financial services. Phase I and Phase II agreements were provided to the board for approval.

Motion 5-203-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Municipal Solutions amended agreement for fees associated with WWTP Capital Project Phase I financing Requirements. Motion carried.

Motion 5-204-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve Municipal Solutions amended agreement for fees associated with WWTP Capital Project Phase II financing requirements. Motion carried

Community Bank offers an ACH positive pay platform, a fraud control service that would service the Villages 4 main accounts-General, Water, Sewer, and Payroll. It also helps control better ach wires, a 2-factor authentication, and be able to give access to the clerk. The cost is \$35 a month per account.

Motion 5-205-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Community Bank Positive Pay Platform-Fraud Protection on 4 fund accounts. Motion carried.

The Office of Comptroller did a tax cap review audit-there was no findings.

Budget Medication #7 was provided to the board for approval for General, Water and Sewer. As the end of the year is approaching the balancing of estimated allocations is necessary.

Motion 5-206-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve Budget Modification #7. Motion carried.

Bills to pay abstract #12 was provided to the board for approval.

Motion 5-207-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the bills to pay abstract #12 for General \$81,631.83, Water \$57,030.54, Sewer \$95,676.17, and Capital Projects \$178,893.68 Motion carried.

Next Meeting

The next meeting will June 11, 2024 at 6 PM.

Adjournment

Motion 5-208-Motion by Trustee Koch, seconded by Trustee Zimmermann to adjourn the meeting at 6:52 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk