

Village of Gowanda
Board Meeting Minutes
February 14, 2023

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Sewer Supervisor Andy Carriero, Highway Supervisor Adam Reid, Code Enforcement George Poff, Jason Pickering, Attorney Deb Chadsey-*via telephone*

Public: Teresa Girome, Jack Broyles, Mark Burr, Dan Stang

Agenda and Minutes

Motion 2-145-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the agenda for the February 14, 2023 meeting. Motion carried.

Motion 2-146-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from the January 10, 2023 meeting. Motion carried.

Public Participation

Mark Burr-present the board with the American Public Works Association Award for the Gateway and Creekside Park improvements project.

Jack Broyles-Complaint from a notice he received from Code in 2019 about an unregistered vehicle on his property and would like rules revisited in the Village.

Mayor Updates

- WWTP Capital Project update-project is moving forward
- Fire Installation was on 1/14
- Gowanda Central School lock down drill on 1/27
- Thatcher Brook Flood Diversion Project update-call on 1/30 & 2/13
- Cattaraugus County Health Board Meeting on 2/1
- Gowanda High School Musical Lighting Thief on 2/3 & 2/4
- Brownfield Opportunity Area meeting on 3/2
- Gowanda Middle School musical Sponge Bob on 3/15 & 3/16
- Budget Work Session will be March 14 at 5:30
- Village Elections will be March 21 from 12-9 PM
- 2023-2024 Budget Public Hearing and State of the Village address will be March 28th at 5 PM

Correspondence

- Thank You recognition of Police Department
- NY Forward Round 1 award to Lancaster & Wellsville

Official Business

Code-George Poff/Jason Pickering

Code Report-Complaints file 1, violations on patrol-2, violation notices sent 3, compliance notices sent 1, pending court cases 6 (3 criminal summons were issued for Town of Persia), court gained compliance 1

Sewer-Andy Carriero

As part of the Engineering Planning Grant the Village received and the funds authorized through the Environmental Facilities Corporation the following motions were required.

Motion 2-147-Motion by Trustee Koch, seconded by Trustee Zimmermann to authorize to enter grant agreement with NYS Environmental Facilities Corporation to secure necessary IUP funds. Motion carried.

When the Village was awarded the grant, it has a 20% local share match that is required.

Motion 2-148-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to authorize to appropriate 20% local share required match of \$8,000 under the engineering Planning Grant to complete the CMOM inflow and infiltration study. Motion carried.

As part of the requirements, the Village has to submit a request for qualifications to secure engineering services for additional work with the WWTP Capital Project. This is for the phase 2 additional components that the Environmental funds can be used for.

Motion 2-149-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the request for qualifications to secure engineering services for additional work associated with the WWTP Capital Project. Motion carried.

The floor needs to be replaced in the lad at the WWTP. 3 Quotes were received, the low being Heritage Flooring under State Bid.

Motion 2-150-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the flooring replacement at the WWTP per Heritage Contract flooring under NYS Contract Quote. Motion carried.

Motion 2-151-Motion by Trustee Koch, seconded by Trustee Sisti to approve Ron Kaczmarek as Operator Trainee Effective February 6, 2023 to start trainee classes. Motion carried.

Fire-Carol Sheibley

The board discussed allocating local fiscal funds to the fire department.

Motion 2-152-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the purchase of Kawasaki UTV vehicle for Fire Department Emergency Response from Hectors Sales Inc. \$27,097.00 using Local Fiscal State and Recovery funds. Motion carried.

Motion 2-153-Motion by Trustee Koch, seconded by Trustee Sisti to approve the purchase of UTV Hose Skid Unit for UTV Emergency Vehicle using Local Fiscal State and Recovery Funds not to exceed \$3,960.00. Motion carried.

Motion 2-154-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Town of Persia District 1 and District 2 Fire Protection Agreement renewal through 12/31/2026. Motion carried.

The Fire Department Installation.

Motion 2-155-Motion by Trustee Koch, seconded by Trustee Sisti to accept the Gowanda Volunteer Fire Department recommendation from the Installation Banquet for Chief, 1st assistant, 2nd assistant, Captains, Company Officers, Gowanda Fire Police, and Gowanda Ladies Auxiliary who were sworn in. Motion carried.

Legal-Deb Chadsey

There needed to be an amendment to the Engineering contract with GPI for the Point Peter Project. The scope of work has changed with some additions.

Motion 2-156-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the updated Engineering Contract with GPI for the Point Peter Project contingent upon FEMA approvals. Motion carried.

A draft letter was prepared to the Town of Persia Water and Sewer residents after numerous failed attempts at an intermunicipal agreement with the Town of Persia for maintenance on the Town's Water and Sewer line. The letter lets those residents know that should something happen; the Village will not be able to address because it is outside the Villages jurisdiction. If the Village can reach an agreement with Persia prior, the letters will not be sent out.

Motion 2-157-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the letter to the Town of Persia Dayton Road Association Water and Sewer District Residents. Motion carried.

Treasurer-Traci Hopkins

A draft agreement with MRC Disposal for a Spring Big Trash Pick-up was provided to the board. The pick-up dates will be April 24-27 2023

Motion 2-158-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the agreement with MRC Disposal for a Spring 2023 Big Trash Pick-up not to exceed to \$14,200.00. Motion carried.

As part of the Thatcher Brook Task Force meetings, a second trash rack request for proposals to get the 2nd trash rack surveyed and designed to look for future funding. \$75,000 was allocated by the County for Thatcher Brook improvements for short term flood mitigation.

Motion 2-159-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the 2nd Trash Rack survey professionals request for proposals. Motion carried.

Per the new PRP negotiations-it states the funds that are provided by the PRP to help maintain and operate the Peter Cooper Site for the next 40 years are now able to be in an interest-bearing account, each year the Village must project what operating and maintenance expenses will be and funds must be put into the Trust for the reimbursement.

Motion 2-160-Motion by Trustee Koch, seconded Zimmermann to approve the authorization to transfer funds to the Peter Cooper O & M Trust for the 2023 Reimbursable Expenses not to exceed \$25,870.00. Motion carried.

Community Bank has a new municipal line offering different rates to municipalities. Looking at the accounts with Community Bank, authorization is needed to convert 8 existing savings to 8 new money market accounts to qualify for higher interest rates.

Motion 2-161-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the Community Bank Account conversions from 8 existing savings accounts to 8 new money market accounts to qualify for higher rates. Motion carried

With the new Community Bank Accounts-funds are being requested to be moved from Citizens Bank.

Motion 2-162-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the authorization to move Reserve Funds from Citizens Bank to Community Bank to secure higher interest rates due to newly established Municipal banking relationships. Motion carried.

Budget Amendment to increase the revenue by Federal Aid American Recovery Funds \$31,057 for the transfer of funds into the General Fund for the purchase of the Fire Rescue Equipment.

Motion 2-163-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve Budget Amendment # 5. Motion carried.

Budget Modification #5 for the General Fund.

Motion 2-164-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve Budget Modification Request #5. Motion carried.

The abstract bills to pay was provided to the board for approval.

Motion 2-165-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the abstract bills to pay for General Fund \$82,678.57, Water Fund \$19,173.67, Sewer Fund \$56,970.39, Capital Project \$82,678.87, and Community Development Special Projects \$6,500.00. Motion carried.

Next Meeting

The next meeting will be March 14, 2023 at 6:00 PM.

Executive Session and Adjournment

Motion 2-166-Motion by Trustee Koch, seconded by Trustee Sheibley to recess into Executive Session at 7:01 PM. Motion carried.

Motion 2-167-Motion by Trustee Koch, seconded by Trustee Sheibley to adjourn Executive Session at 7:41 PM. Motion carried.

Motion 2-169-Motion by Trustee, seconded by Trustee to adjourn the board meeting at 7:42 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk