

Village of Gowanda
Board Meeting Minutes
June 14, 2022

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP Supervisor Andy Carriero, Attorney Deb Chadsey-*via phone*, Code Enforcement Gary Brecker

Public Present: Emma Phillips & Dan Riker-C & S Companies, Jack Broyles, Theresa Girome

Agenda and Minutes

Motion 6-1-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the agenda for the June 14, 2022 meeting. Motion carried.

Motion 6-2-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the minutes from May 10, 2022. Motion carried.

Public Participation

C & S-update on the BOA Designation.

Jack Broyles-Body Cam update.

Mayor Updates

- Thank you to Barb Nephew for planting in the new planting barrels.
- Lions Club handicap swing donations-one placed in Hidi Park and one at Gateway Park.
- Fishing Clinic on May 7th at the fire hall-great turn out.
- Kayak Clinic on May 14th
- Fire Safety event at McDonalds on 6/11.
- Creekside Wedding on 5/20-Mayor Smith officiated.
- WWTP Capital Project update-meeting was on 5/25
- Cattaraugus County Health Board Meeting on 6/1.
- Thatcher Brook Task force meeting on 6/9.
- Flood Mitigation Update-Moving for forward-anticipating signing of the PPA end of this month.
- Annual Fire Inspection on 6/15 at 6 PM.
- GCS Graduation on 6/24 at 7 PM.
- Surgery Update-Mass on spine has gone away from medication-no surgery needed.

Correspondence

- Gowanda Area Chamber Music in the Park Support Request.
- Gowanda Area Chamber Farmers Market Support Request

Official Business

Mayor/Board of Trustees

The union negotiations have concluded and the contract has been complete.

Motion 6-3-Motion by Trustee Koch, seconded by Trustee Sisti to approve the SEIU Union Contract renewal effective June 1, 2022-May 31, 2027. Motion carried.

The Water Supervisor Contract Renewal has been completed.

Motion 6-4-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the Water Supervisor Contract Renewal effective June 1, 2022-May 31, 2027.

The Highway Supervisor letter of agreement was prepared due to his retirement date August 12th.

Motion 6-5-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Highway Supervisor letter of agreement. Motion carried.

The Chief Operator of the sewer department letter of agreement was prepared.

Motion 6-6-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Chief Operator for the Sewer Department letter of agreement. Motion carried.

In an effort to replace cleaning services as soon as possible we are seeking to hire Darlene Johnson for no more than 8 hours per week for the Village Hall and the DPW Plant.

Motion 6-7-Motion by Trustee Koch, seconded by Trustee Zimmermann to hire Darlene Johnson as a cleaner effective June 14, 2022. Motion carried.

Code Enforcement-Gary Brecker

Keystone Novelties would like to set up a tent to sell sparklers.

Motion 6-8-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the Keystone Novelties temporary business permit. Motion carried.

Public Works

Highway-Liaison Gary Denea

Highway Supervisor succession plan is to get an ad out quickly and post it internally.

The street maintenance plan and projected budget was provided to the board totaling \$264,000.00

Motion 6-9-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the 2022-2023 street maintenance plan and projected budget. Motion carried.

Sewer-Andy Carriero

The original bond for the WWTP Capital Project for \$3.3 Million needs to be amended to \$5.5 Million due to the cost estimates of the project.

Motion 6-10-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the amended bond resolution for the WWTP Capital Project cost estimates. Motion carried.

The SEQRA Resolution is to determine that the Capital Project is a type II action and is not subject to a SEQRA review.

Motion 6-11-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the amended SEQRA Resolution for the WWTP Capital Project. Motion carried.

Municipal Solutions original agreement from October 2021 for consulting work for the Capital Project. The Water Quality Improvements and Water Infrastructure Improvement Project Grants were denied. They need to be resubmitted and update the intended use plan.

Motion 6-12-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the Municipal Solutions amendment to the October 28, 2021 WWTP finance activity agreement to include re-submission of the WQIP. Motion carried.

Water-Liaison Carol Sheibley

Trustee Sheibley would like it noted: A copy of the monthly water report was provided to the board and also that 2 fire hydrants were replace on Palmer Street.

Clerk-Danielle Wagner

Motion 6-13-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to retroactively approve the wedding event application from May 20, 2022 at Creekside Park. Motion carried.

Motion 6-14-Motion by Trustee Koch, seconded by Trustee Zimmermann to retroactively approve the Walk for Life event application from June 12, 2022. Motion carried.

Motion 6-15-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the music in the park event application for Thursday's July 7, 14th, 21st, and 28th from 6:30-8:30. Motion carried.

Police-Liaison Wanda Koch

Motion 6-16-Motion by Trustee Koch, seconded by Trustee Sisti to accept the resignation of Dallas Brown effective May 17, 2022. Motion carried

Motion 6-17-Motion by Trustee Sheibley, seconded by Trustee Koch to accept the resignation of Chance Gates effective May 22, 2022. Motion carried.

Fire-Carol Sheibley

The Hose 2 pumper truck was sold.

Motion 6-18-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the sale of Hose 2 pumper truck. Motion carried.

Joint Activity-Carol Sheibley

The Blue by U program will be at Hillis Field Tuesday and Thursdays July 5-26th from 6-7 PM.

Motion 6-19-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Blue by U coaches at \$25.00 per session not to exceed \$75.00 per night. Motion carried.

The summer rec program will run July 5th-August 10th. Summer Recreation employees will be 1 head counselor and 7 counselors on a rotating schedule.

Motion 6-20-Motion by Trustee Zimmermann, seconded by Trustee Sisti to hire 8 summer recreation employees as stated. Motion carried.

The Dan Flavia Gernatt Foundation approved a grant for \$2,500.00 to replace the windows in the Rec building at St Johns Park.

Motion 6-21-Motion by Trustee Sheibley, seconded by Trustee Sisti to accept the grant. Motion carried.

Treasurer-Traci Hopkins

The board is interested in moving forward with BOA.

Motion 6-22-Motion by Trustee Koch, seconded by Trustee Sisti to seek BOA Step 3 Funding. Motion carried.

The Phase I and Phase II environmental site assessments with C & S for the AVM-East, West and North parcels, Old Lumber Site and Palmer St brush site totaling \$34,000 all funded under the EPA grant.

Motion 6-23-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve letter of Authorization to engage C & S to create Phase I Environmental Reports for (5) identified Brownfield Sites as part of the EPA Funding Award. Motion carried.

The Village insurance needs to be renewed.

Motion 6-24-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the NYMIR Insurance renewal effective July 1, 2022. Motion carried

The Village Board authorized the use of American Rescue Plan funds to support the purchase of the new fire truck. A budget amendment to increase the revenue to include \$60,000.

Motion 6-25-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve budget amendment #1 for 2022-2023. Motion carried.

Budget Modification #10 for the General, Sewer and Water Funds was provided to the board.

Motion 6-26-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve budget modification #10. Motion carried.

The abstract bills to pay was provided to the board for approval.

Motion 6-27-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the abstract bills to pay as follows General \$93,588.03, Water \$9,933.65 and Sewer \$33,857.96. Motion carried.

Next Meeting

The next meeting for the Board of Trustees will be July 12, 2022 at 6 PM.

Executive Session

Motion 6-28-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to recess into executive session for Subdivision legal discussion and personnel contract at 7:20 PM. Motion carried.

Motion 6-29-Motion by Trustee Zimmermann, seconded by Trustee Sisti to adjourn executive session 7:52 PM. Motion carried.

Police

Motion 6-30-Motion by Trustee Koch, seconded by Trustee Sheibley to approve to increase part time patrol officers pay to \$23.00 per hour effective June 14, 2022. Motion carried.

Adjournment

Motion 6-31-Motion by Trustee Sisti, seconded by Trustee Zimmermann to adjourn the board meeting. Motion carried.

Respectfully submitted
Danielle Wagner
Clerk