

Village of Gowanda
Board Meeting Minutes
April 5, 2022

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6 PM.

Present: Mayor David Smith, Trustee Carol Sheibley, Trustee Wanda Koch, Trustee Peter Sisti, Trustee Paul Zimmermann

Employees Present: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey, Code Enforcement Gary Brecker (*left at 6:40*), Interim OIC Ben Shields

Public Present: Jack Broyles, Phil Palen

Swearing In

Trustee Wanda Koch and Trustee Peter Sisti were sworn in by Mayor Smith.

Agenda and Minutes

Motion 4-204-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the agenda for the April 5, 2022 board meeting. Motion carried.

Motion 4-205-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from the March 8, 2022 board meeting and the March 22, 2022 budget public hearing. Motion carried.

Public Participation

Jack Broyles-read a general release to the board.

Official Appointments

OFFICE	Term	Incumbent	Appointee
Deputy Mayor	1 year	Carol Sheibley	Carol Sheibley
Village Clerk	1 year	Danielle Wagner	Danielle Wagner
Treasurer	1 year	Traci Hopkins	Traci Hopkins
Affirmative Action Officer	1 year	Traci Hopkins	Traci Hopkins
Registrar	1 year	Danielle Wagner	Danielle Wagner
Records Management Officer	1 year	Danielle Wagner	Danielle Wagner
Officer in Charge	1 year	Dennis Feldmann	-----
Building Inspector	1 year	Gary Brecker/Jason Pickering/George Poff	
Appointee-Gary Brecker/Jason Pickering/George Poff			
Historian	1 year	Phil Palen	Phil Palen
Disaster coordinator	1 year	Nick Crassi	Nick Crassi
Village Engineer	1 year	Mark Burr	Mark Burr

Village Attorney	1 year	Deborah Chadsey	Deborah Chadsey
FOIL Access Officer	1 year	Danielle Wagner	Danielle Wagner
Recreation Director	1 year	Mark Benton	Mark Benton

Motion 4-206-Motion by Trustee Koch, seconded by Trustee Sisti to approve the Official Appointments as stated. Motion carried.

Committee Assignments

<u>Committee</u>	<u>Member</u>	<u>Member</u>
Audit Committee	Carol Sheibley	Wanda Koch
Beautification, Parks, and Trees	Peter Sisti	
Budget Officer	David Smith	
Building and Sidewalk Maintenance	Carol Sheibley	
Cattaraugus Creek Basin Task Force	David Smith	Paul Zimmermann
Employee Negotiation	David Smith	Paul Zimmermann
Fire Commissioner	Carol Sheibley	Paul Zimmermann
Gowanda Central School	David Smith	
Police Commissioner	David Smith	
Solid Waste and Recycling	Carol Sheibley	Wanda Koch
Water and Waste Water Commission	Village Board	

DEPARTMENT LIAISONS:

Building Inspector/Code Enforcement Liaison	Wanda Koch
Disaster Coordinator Liaison	Carol Sheibley
Fire Department Liaison	Carol Sheibley
Highway Department Liaison	Peter Sisti
Police Department Liaison	Wanda Koch
Recreation Department Liaison	Carol Sheibley
Village Administration Liaison	David Smith
Water Department Liaison	Carol Sheibley
Waste Water Department Liaison	Paul Zimmermann

Motion 4-207-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the Committee Assignments. Motion carried.

Annual Motions

Mayor Smith did not read every motion; they are the same every year and are available in the Clerk's Office.

Motion 4-208-Motion by Trustee Koch, seconded by Trustee Sisti to approve the annual motions A-R. Motion carried.

Mayor Updates

- American Legion Birthday Celebration-Legion post 409 celebrated 103rd birthday on 3/12/22.
- Village Elections-Elections were held March 15th.
- Gowanda Central School Musical was at the Hollywood Theater on 3/16 and 3/17.
- Cabaret Night at the Hollywood Theater on 3/31.
- Cattaraugus County Vietnam Tribute- will be on 4/8 at 7 pm at the Hollywood Theater.

Correspondence

- Cattaraugus County Bank Official Depository request.
- Hartford Steam Boiler Inspection Report at the WWTP.

Official Business

Water-Liaison Carol Sheibley

Motion 4-209-Motion by Trustee Sisti, seconded by Trustee Koch to approve the purchase of a F250 super cab with plow as budgeted for \$44,353 from Schultz Automotive. Motion carried.

Motion 4-210-Trustee Zimmermann, seconded by Trustee Sisti to approve the water hearing recommendation. Motion carried.

Clerk-Danielle Wagner

The Water/Sewer relevies were provided to the board for approval.

Motion 4-211-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the water/sewer relevy for Erie County \$25,056.60 and Cattaraugus County \$45,361.51. Motion carried.

Motion 4-212-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the event application for the Gowanda Free Methodist Church Easter Sunrise Service on 4/17/22 at Gateway Park from 6 AM-9 AM. Motion carried.

Cattaraugus County needs the board to appoint a community member to the Thatcher Brook Watershed Task Force. The recommendation is being to have Wanda Koch in her capacity as a community member.

Motion 4-213-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the recommendation to appoint Wanda Koch in the capacity as a community member to the Thatcher Brook Watershed Task Force with Disaster Coordinator Nick Crassi as an ex-officio member for term ending 2023. Motion carried.

The United States Fish and Wildlife Service needs permission to access Cattaraugus Creek through Village property for the Sea Lamprey removal.

Motion 4-214-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the United States Fish and Wildlife request. Motion carried.

The board was provided the standard workday resolution for P. Sisti for the NYs Retirement system.

Motion 4-215-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the NYS Retirement Standard work day resolution. Motion carried.

Police-Interim OIC Ben Shields

Motion 4-216-Motion by Trustee Koch, seconded by Trustee Sisti to accept the resignation of D. Salzler effective March 25, 2022. Motion carried.

Environmental

The USDA is seeking permission to access Village Property and Village trees to place traps for the European Cherry Fruit Fly.

Motion 4-217-Motion by Trustee Koch, seconded by Trustee Sisti to approve the USDA invasive insect survey permission to survey/trap on Village property. Motion carried.

Legal-Deb Chadsey

The board was provided a draft copy of the sewer connection agreement with Stanley Holdings.

Motion 4-218-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the Stanley Holdings Sewer Extension draft agreement. Motion carried.

Treasurer-Traci Hopkins

The board was provided the final 2022-2023 Village Budget.

Motion 4-219-Motion by Trustee Sisti, second by Trustee Koch to approve the 2022-2023 Annual Budget. Motion carried.

The board was provided a list of the 2021-2022 budget close out purchases.

Motion 4-220-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the 2021-2022 budget close out purchase request. Motion carried.

The PRP's received a bill for expenses that occurred prior to 2019 final negotiations totaling \$8,068.59, which is the responsibility of the PRP's. The second part is after 2019 \$35,602.43 is the Villages responsibility. This will be paid from the Peter Cooper Trust Operating and maintenance expense account.

Motion 4-221-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the Peter Cooper transfer authorization for the EPA oversight Invoice. Motion carried.

The final grant disbursement agreement amendment #3 for the Waterfront Development Project. This will close out the project.

Motion 4-222-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Empire State Development Smart Growth Grant GDA final amendment. Motion carried.

Municipal Solutions annual service agreement.

Motion 4-223-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the Municipal Solutions Financial Services Agreement Renewal. Motion carried.

The Village is required to file disclosures on borrowing notes and bonds to the securities and exchange commission. Municipal Solutions provides that service.

Motion 4-224-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Municipal Solutions Disclosure filings agreement renewal. Motion carried.

Budget Modification request #8 for the general fund and sewer fund was provided to the board.

Motion 4-225-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve Budget Modification request #8. Motion carried.

Abstract bills to pay #11.

Motion 4-226-Motion by Trustee Koch, seconded by Trustee Sisti to approve the abstract bills to pay for General Fund \$15,155.56, Water Fund \$5,488.95 and Sewer Fund \$15,627.88. Motion carried.

Next Meeting

The next Board of Trustees meeting will be May 10, 2022 at 6 PM.

Respectfully submitted
Danielle Wagner
Clerk