

Village of Gowanda  
Board Meeting Minutes  
June 8, 2021

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:04 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Aaron Markham, Trustee Carol Sheibley, Trustee Wanda Koch-*via telephone*

Employees: Treasurer Traci Hopkins, Clerk Danielle Wanger, Attorney Deb Chadsey-*via telephone*

Public: Peter Sisti

### **Agenda**

**Motion 6-1**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the agenda for the June 8, 2021 board meeting. Motion carried.

### **Minutes**

**Motion 6-2**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the minutes from the May 11, 2021 board meeting. Motion carried.

### **Mayor Updates**

- Covid Update-There are still active cases but the numbers are much better.
- Pine Hill Cemetery Clean-up-Took place on May 15<sup>th</sup>
- Academy Place Senior Visit-Visit took place on May 15<sup>th</sup>.
- Gowanda Free Library-There was a reading on May 15<sup>th</sup>.
- BOA Developer/Community Event Planning meeting-AVM site event date will be September 10<sup>th</sup>.
- Thatcher Brook/Army Corp-Awaiting the DEC to commit to the funding needed.
- Covid Vaccine Clinic-Gowanda School had one on June 1 and another scheduled for June 20.
- Local Government Impact of Marijuana Meeting-A discussion took place with the Town of Collins and the Town of Persia on June 2nd.
- WWTP Capital Project Update-The funding has finally been released.
- Theater Event took place on June 5<sup>th</sup>.

### **Correspondence**

- Cattaraugus County DPW Multi-Jurisdictional Hazard Mitigation Plan was approved by FEMA.
- Town of Persia Thatcher Brook Mitigation Meeting Minutes.
- FEMA small project closeout-Approved PW418, PW426, PW549, PW578.

### **Official Business**

#### **Mayor/Board of Trustees**

Peter Sisti was in attendance, he is a past Trustee. He will be replacing Aaron Markham on the board in July or August and will finish out the rest of Trustee Markham's term.

The Gowanda Area Chamber has submitted a donation request to support the Artsapalooza, a musical and arts program to work with the summer rec program through the Springville Center of Arts.

**Motion 6-3**-Motion by Trustee Markham, seconded by Trustee Koch to approve the donation request not to exceed \$500.00.

***Highway-Liaison Aaron Markham***

**Motion 6-4**-Motion by Trustee Markham, seconded by Trustee Zimmermann to hire 2 summer laborers, 3 days a week until September 30<sup>th</sup>. Motion carried.

A Gowanda Central student had his internship fall through and needed an internship in order to graduate for his career and educational program at boces.

**Motion 6-5**-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the Gowanda Central School career and technical education intern. Motion carried.

The street maintenance plan and budget was provided to the board for approval.

**Motion 6-6**-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the 2021-2022 street maintenance plan and budget. Motion carried.

***Sewer-Liaison Paul Zimmermann***

The WWTP Capital Projects Improvements Agreement was provided to the board for approval.

**Motion 6-7**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the Department of Corrections Waste Water Treatment Plant capital Project Improvements Agreement. Motion carried.

There is a gap in the funding for the WWTP project. Wendel would do the work to seek funding for that gap, there could be some available through CDBG and Water Quality Improvement Program under CFA.

**Motion 6-8**-Motion by Trustee Zimmermann, seconded by Trustee Koch to authorize Wendel to seek gap funding for the Waste Water Treatment Plant Capital Project. Motion carried.

The Village received a request from Stanley Holdings to potentially offer water and sewer services at the trailer park on Bagdad Rd.

**Motion 6-9**-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the resolution for authorization to look into potential sewer and water services for Stanley Holdings. Motion carried.

**Motion 6-10**-Motion by Trustee Markham, seconded by Trustee Zimmermann to approve the Annual Ferric Bid to go out. Motion carried.

***Clerk-Danielle Wagner***

**Motion 6-11**-Motion by Trustee Sheibley, seconded by Trustee Markham to approve the Wedding Ceremony event application at Chang Hu Park on September 18<sup>th</sup> from 3:30-4:30 PM. Motion carried.

**Motion 6-12**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Wedding Ceremony event application at Gateway Park on October 16<sup>th</sup>. Motion carried.

**Motion 6-13**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the Wedding Ceremony event application for Chang Hu Park on July 10<sup>th</sup> from 11-11:40 AM. Motion carried.

**Motion 6-14**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the birthday party event application for Gateway Park on June 12<sup>th</sup> from 12-4 PM. Motion carried.

**Motion 6-15**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Little Einstein's Graduation event application for Chang HU Park on June 23<sup>rd</sup> from 10-11 AM. Motion carried.

#### ***Joint Activity/Recreation- Carol Sheibley***

The following positions need to be approved by the board for the summer rec program. 1 Full time head playground counselor, 5 full time playground counselors and 2 part time playground counselors.

**Motion 6-16**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the summer recreation employees. Motion carried.

#### ***Legal-Deb Chadsey***

A lessee resolution for the purchase of the street sweeper needs approval from the board.

**Motion 6-17**-Motion by Trustee Markham, seconded by Trustee Zimmermann to approve the Lessee Resolution for the 2021 Elgin Street Sweeper. Motion carried.

**Motion 6-18**-Motion by Trustee Markham, seconded by Trustee Zimmermann to authorize the signing of the street sweeper lease agreement. Motion carried.

As required for the lease package an opinion of counsel letter had been prepared. The board needs to approve the letter and authorize its submission to the lessor.

**Motion 6-19**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the opinion of counsel letter with the Attorney authorized signature. Motion carried.

A resolution was prepared designating the Waste Water Treatment Plant project with Department of Corrections as a Type 2 action under SEQR. Type 2 can be a replacement in kind of an existing facility. All the work to upgrade the plant will be replacement in kind. The board needs to approve the Waste Water Treatment Plant Project as a Type 2 action exempt from SEQR.

**Motion 6-20**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the Waste Water Treatment Capital Improvement Project as a Type 2 Project exempt from SEQR. Motion carried.

The Army Corp of Engineers has completed the Federal Environmental review project (NIPA) at the end of that of the review the Army Corp issued its determination in the form of the finding of no significant impact letter (FONSI). It is the intent of the Village to adopt the FONSI for purposes of SEQR.

**Motion 6-21**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the Villages adoption of the Federal NIPA pending DEC's eventual action. Motion carried.

A general resolution by the board authorizing the current estimated expenditures for the 4 major capital improvement projects that will starting.

**Motion 6-22**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the Village of Gowanda Resolution authorizing the Capital Project borrowing. Motion carried.

Each Borrowing resolution will be approved separately.

**Motion 6-23**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the adoption of an Amending Bond Resolution authorizing up to \$4,000,000 for the Point Peter Reservoir. Motion carried.

**Motion 6-24**-Motion by Trustee Zimmermann, seconded by Trustee Markham to approve an adoption of a bond resolution authorizing up to \$450,000 for the Parking Lot Improvements. Motion carried.

**Motion 6-25**-Motion by Trustee Zimmermann, seconded by Trustee Markham to approve the adoption of a bond resolution authorizing up to \$10,000,000 for the Thatcher Brook Flood Diversion Project. Motion carried.

**Motion 6-26**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the adoption of a bond resolution authorizing up \$3,300,00 for the WWTP Capital Improvement Project. Motion carried.

#### **Treasurer-Traci Hopkins**

The borrowing the Village is doing the Village should stay under the constitutional debt limit. The Village would like to exclude the sewer debt. Municipal Solutions will do the exclusion application to the New York State Comptrollers Office on the Villages behalf.

**Motion 6-27**-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the agreement with Municipal Solutions to apply for a Sewer Exemption under the Constitutional Debt Limit. Motion carried.

**Motion 6-28**-Motion by Trustee Zimmermann, seconded by Trustee Markham to approve the big trash requests for quotes. Motion carried.

The Village's insurance is up for renewal with NYMIR.

**Motion 6-29**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to the NYMIR insurance renewal from July 1, 2021-June 30, 2022. Motion carried.

Budget modification #9 was provided to the board for approval.

**Motion 6-30**-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve budget modification #9. Motion carried.

Abstract bills to pay was provided to the board for approval. The abstract names Municipal Administrative Officers Association a payee in the General fund, it should be Municipal Emergency Services.

**Motion 6-31**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the abstract bills to pay as follows, General Fund \$38,757.93, Water fund \$52,109.16, Sewer Fund \$153,770.30, Capital Project's \$4,793.00 and Community Development Special Project Fund \$45,816.00. Motion carried.

#### **Next Meeting**

The next meeting will be July 13, 2021

#### **Adjournment**

**Motion 6-32**-Motion by Trustee Markham, seconded by Trustee Sheibley to adjourn the board meeting at 7:42 PM. Motion carried.

Respectfully Submitted  
Danielle Wagner  
Clerk