

Transcription  
March 9, 2021  
Board Meeting

**Work Session and Board meeting**

Mayor, "Let's start the recorder. We're good Danielle? Okay. The time is now 5:31 we call to order the work session for the Village of Gowanda to review draft number 2 of the proposed spending plan for 21, 22. Present are Carol Sheibley Deputy Mayor, Danielle Wagner, clerk, Treasurer Traci Hopkins, Trustee Aaron Markham, Trustee Paul Zimmermann, and Mayor David Smith. We'll announce Wanda Koch's arrival when that occurs. Take it away Treasurer Hopkins". Treasurer, "I handed out to you all this budget with some pink on it, the top page shows you how we left off in summary of draft 1, with the tax rate per Erie and per Catt County identified in that big circle on the top page. Nothing has changed within the budget from any discussions or any discussion from the last work session to the budget to draft 2 at all except I made some changes in the general fund to the sales tax revenue based upon increase sales tax that we did not think we were going to see. Last week we received our 4<sup>th</sup> quarter sales tax from Cattaraugus County, that 4<sup>th</sup> quarter sales tax was 10% higher than last year's 4<sup>th</sup> quarter and it was 19% higher than what we received in 2018. I was shocked when I saw it because we had prepared for a sales tax revenue decrease due to Covid and we prepared for that and I, and made adjustments to our budget to reflect so. So, by, by being surprised I called Cattaraugus County to make sure that our aim funds which also come from the county, I wanted to make that aim funds were not being portioned into 4 quarters and provided to us through our sales tax because the county now has to provide us our aim funding. I wanted to make that wasn't what was going on and I was you know making sure I was calculating so, I called the comptroller office, I spoke with the Treasurer, basically they're all surprised. His reasoning was that it's been a good thing that the State is finally releasing sales tax revenue to counties for online purchases and do to covid online purchases have really gone up so that is a reflection of the increase that we're seeing when we really thought it would be a decrease. So, by looking at all of that and projecting out what we anticipate the first quarter revenue might be that we're gonna get in May. I do believe that next year because of this additional sales tax revenue from online purchases I do believe that we have an opportunity to increase our sales tax revenue and it's reflective of what we're getting this year compared to the previous years, so by saying that the 2<sup>nd</sup> page which is, which listed as draft 2, if you flip open that and go page 3 which is the final page in that staple, I circled for you sales tax. From draft 1 to draft 2 I actually increased sales tax revenue by looking at the bulk I increased Cattaraugus County to be reflective and Erie County I, I had to reduce a little bit to reflective of estimates, but overall, it's a \$6,000 increase to our revenue. When I increase our revenue by \$6,000 that means that I can reduce the tax levy by \$6,000 by doing that our new tax rate which is what you'll see on the top page in, in the pink circle, the new rate and instead on Catt, Erie County side increasing 39 cents, it looks like it will only increase 29 cents per 1,000, on the Cattaraugus County side draft one which looked we're gonna have a 9 cent increase it looks like after the sales tax revenue was adjusted it will be 1cent decrease. So, that is the only change that really due to that sales tax revenue that's changed within the whole budget and it's for the better because it helps reduce the tax rate, actually in Cattaraugus County I looked back 4 fiscals years ago the rate of 16.47 is 1 cent less than the rate they were provided in 2018, so if Cattaraugus County were leveling, we've been pretty level as to how we're, we're working with them. Erie County that has gone up over the years it's gone about 80 cents from 2018 till now but this, this will help reduce that 80 cents hopefully in the future and moving forward and that's all based upon equalization rates, population, assessment values is which determines how that split between Erie and Catt. That's really the only change I have to draft 2". Mayor, "Let the record reflect Trustee Koch arrived at 5:35 PM. Good evening Wanda. So, Traci

could explain quickly what the tax rates again will look like for each county”? Treasurer, “So, just to clarify to in draft number 1 we were increasing our tax levy by about \$10,000 in draft 2 we’re only increasing our tax levy by about \$3,772 due to the \$6,000 revenue change from sales tax so the new rate, the Erie County rate will be \$21 and 30 cents per thousand and the Catt County rate will 16.47 per thousand. On the Erie County side, it’s a 29-cent increase and on the Catt County side it’s a 1 cent decrease, that’s”. Mayor, “70,000 as the average home value”? Treasurer, “70,000 so if you do that, I don’t have my calculator or my good notes with me, but if you do that on the Cattaraugus County side 29 cent increase will result in about \$20.30 overall tax increased based upon”. Mayor, “Erie County side”. Treasurer, “On the Erie County side based upon a 70,000-average home”. Mayor, “\$20.00”? Treasurer, “And 30 cents”. Mayor, “Increase”? Treasurer, “On the Cattaraugus County side, it’s gonna decrease 70 cents. Basically, that’s pretty level. So, that’s the only budgetary change. Nothing changed in water, nothing changed in sewer. We pretty much had those numbers solidified. I think we but, this I just keep watching this and I, I felt there was an opportunity to help reduce the tax levy by making sure the sales tax was accurately represented. So, that’s all I got. Any questions? Comments”? Mayor, “So”. Treasurer, “Why is he giving me that look”? Mayor, “By maintaining”. Clerk, “You better keep talking”. Mayor, “Yes. By maintaining a flat levy basically over the course of 4 budgets what you’re saying is that we’ve been able to do everything we’ve done we have a, a we’ve I don’t want to say we added an employee in sewer because one employee was terminated and not replaced and then that employee was then replaced so, that’s a wash. Water is the same. Highway it looks like we added but we really haven’t because we had 2 retirements and those have been replaced but, the one replacement is full time highway where as he used to have some obligation in sewer so, our employee numbers remain the same, but our costs have gone up primarily due to ERS contributions employer retirement system contributions, increase in utilities and fuel costs and insurance increases as both in terms of health insurance and our insurance premiums so those costs are what, what’s called direct costs, they go up every year in every organization in the world. And even those costs have gone up every year we’ve been able to maintain our level of employees and not increase taxes”. Treasurer, “For Cattaraugus County residents, which is 60% of our Village or a little more”. Mayor, “What about Erie? What’s a 4-year pattern look out there”? Treasurer, “An 80-cent increase from 2018 to the next fiscal year, so that’s 4 fiscal years it’s increased 80 cents”. Mayor, “80-cents total and on a \$70,000 home that equates to what”? Treasurer, “Yeah 56”. Mayor, “\$56”? Treasurer, “Yeah”. Mayor, “Okay, so, for an increase of \$56 all those other costs I wish we could at how much they increased, it’s a heck of a lot more than \$56. So, we’ve done, we’ve done very well managing tax levy increases vs. expense driven increases. You’ve done very well”. Treasurer, “And it’s anticipated or what my anticipation goal is in the future is as we keep building our fund balance eventually our fund balance is going to help us build our reserves. We’re gonna be able our sewer reserve back up to where we had to take 60,000 out for our lift station emergency. We’re gonna be able to build our water reserve to 100, 150,000 to get us through a big water leak, break main break if we have one. We’re gonna be able to increase our fire reserve, our police reserve, our equipment reserve. When our fund balance gets to the level to do that. Once, and I’m hoping next fiscal year we’re able to see, not next fiscal year 21, 22 but 22, 23, we’re able to see some significant increase in reserves after that then you can start applying your fund balance plentiful and if you feel good about where your reserves are, once you get to that point then you can apply your fund balance that you have earned from the fiscal year before, you can provide that back to the tax payers and off set tax levy so that there is no increase. That would be the goal. But that’s long term but before we do that I, I feel we should feel comfortable about the money we have set aside in reserves to get us through a boiler that breaks down, a water main break, a lift station emergency, a plow truck that breaks down like we got some big-ticket items that if they go down costs us big ticket money that we don’t have in a lot of areas”. Mayor, “Think about that plan all, everything you just mentioned happened in the last 12 months. The lift station repair, the water main break, the boiler all those things have happened and we had the cash to able to go, here you go and that’s really a tribute to

the work the finance committee has done, the, the supervisors and employees have done but primarily the work of our outstanding Treasurer. (Inaudible)". Treasurer, "Thank you. So, any other questions on where we're at for draft 2"? Trustee Sheibley, "Do you want just a little review of the fire meeting last night"? Treasurer, "Sure". Trustee Sheibley, "And everything said, I think anyway". Treasurer, "Sure". Trustee Sheibley, "So, just briefly, the fire chiefs and Andy Burr and myself by invitation we had a meeting, invitation of the chiefs, at the fire hall last night. Currently there are 36 members in the fire department, that's down about 20 members mostly in the last 5 to 10 years. And no ones joining. Here was the issue, we have 6 interior firefighters but we only one set of turnout gear that's in other words, not past 10 years old so, they issue was to request that in this current budget to get, besides the two sets we planned to order and additional set which would make it 3 and then 3 in next years budget. So, all 6 interior firefighters would have current turn out gear. Our SCZBA cylinders are in really good shape, we have 20 bottles and no current replacements. The first replacement will be in 5 years. The first needed replacement one could break or be damaged or could require replacement but, the mandatory replacement 5 years for the soonest one. Truck equipment, there was a bit of discussion and we're gonna have another meeting in maybe 8 to 10 months just get on track with that. And Andy was in agreement with turn out gear plan and all the rest of it so, I just want to make the board aware that we do need some turn out gear". Treasurer, "I think the budget can sustain a 3, 3, set plan before May 31<sup>st</sup> as long as fire is fragile because I know that their budget is limited and we are already have funds put aside where I think that can be afforded in the fiscal year after June 1 too, so I think that plan will work out as long as we're careful". Trustee Sheibley, "And it's you know like, any other OSHA or PESH requirement, it's not whether we want to do, it's we have to do it so". Trustee Koch, "Well you want them safe if something happened". Treasurer, "Right". Trustee Zimmermann, "It's absolutely necessary equipment, I mean god bless them for being willing to do what their doing (Inaudible)". Trustee Koch, "And they volunteer". Trustee Zimmermann, "gear if something should happen". Treasurer, "Yep". Trustee Sheibley, "And I think the community's very aware of what a really awesome fire department". Mayor, "Oh yeah". Trustee Sheibley, "we have". Trustee Koch, "Absolutely". Mayor, "100%". Trustee Sheibley, "They not only do fires, they help with a lot of rescues". Trustee Koch, "Rescues and". Trustee Sheibley, "Traffic control, the fire police I mean so". Trustee Koch, "And they haven't been able to do a lot of their normal fund raisers Carol". Trustee Sheibley, "They haven't done any". Trustee Koch, "Yeah". Treasurer, "Yeah". Trustee Koch, "So, I heard". Trustee Sheibley, "There is one". Trustee Koch, "There's 3 barbeques scheduled right"? Mayor, "Yes". Trustee Sheibley, "There's one scheduled Wanda I think for April so". Trustee Koch, "Yay". Trustee Sheibley, "And, and it's gonna be drive thru". Trustee Koch, "Perfect". Trustee Sheibley, "Yeah so". Trustee Koch, "Good". Trustee Sheibley, "But you're right, we couldn't have our". Trustee Koch, "Your pancake breakfast". Trustee Sheibley, "Pancake breakfast which would have been this coming weekend and the following weekend". Trustee Koch, "Yeah". Trustee Sheibley, "Usually make \$70,000 for that". Trustee Koch, "That's gonna really make (Inaudible)". Trustee Sheibley, "I just appreciate your support on this". Trustee Koch, "Absolutely". Mayor, "Absolutely". Trustee Sheibley, "(Inaudible)". Mayor, "And Traci I think they still got about \$8,000 left this fiscal year". Treasurer, "Between 8 and 12, I think but, yes. Yep, so I think they'll, I think we'll be good". Trustee Koch, "Thank good ness our fire truck was paid for". Mayor, "Speaking of that". Trustee Zimmermann, "Did the, did the rest of the money ever come for that"? Mayor, "No". Treasurer, "Go ahead Mr. Mayor". Mayor, "Speaking of that, we've got 200,000 that's still owed to us through DASNY through Senator Young, that has a budget number, I bother George Borello about it often and that means that as soon as the New York State congress (Inaudible) move through all the various stuff that backed up during Covid, they will get to it and it will be approved and they will release the funding for reimbursement. It, it doesn't impact this, okay? But the fact that the state is getting windfall from the federal stimulus package in the billions, close to 20 billion, B, dollars, will help the states economic flushness currently. Carols, right we want to get it out of this year's money because this is a one time give and the states economic problems go a lot deeper

than Covid and they were in effect a long time before Covid was here no matter what the governor says. So, there was a budget emergency long before Covid and we'd be smart to push Senator Borello to get that money, get that pushed and get that released during this fiscal year coming up because I don't believe the, the, the state will be out of their economic troubles and they'll be a new governor in there trying to figure it out I think, so yeah, there's, there's. We're hoping to get that done". Trustee Zimmermann, "We'll be fighting for other money the next year, we want to try and get this out of the way". Mayor, "Yeah". Treasurer, "And that's encouraging to hear because the story you got from Senator Borello is the story that I got in that same language almost from the DASNY folks because they're talking the same language makes it more believable and, and the probability that the money is coming so, that's encouraging, because we've been waiting on that for how long Carol"? Trustee Sheibley, "Too long". Treasurer, "I know so". Trustee Sheibley, "Too long". Treasurer, "Long time:". Trustee Sheibley, "I'm still nervous". Treasurer, "I know". Mayor, "Me too". Trustee Zimmermann, "One other big you know upcoming financial thing is definitely gonna be with the diversion channel as well, you know the DASNY funds that, that, that their going in the right direction as far as the flexibility being able to use those for design and such, but there's, there's still gonna be additional funds on top of that and how are things gonna play out that's you know, it something that, it's good that we're gonna be prepared for that. But that is gonna be you know some expense (Inaudible) hopefully". Mayor, "Yeah". Treasurer, "Yeah, Yep". Mayor, "Anything else for madam Treasurer tonight"? Treasurer, "No, it everyone good with draft 2 because I think I mean without any other changes I think this is probably where it's gonna be next month so, and I'll submit the tentative budget based upon this after tonight's meeting". Mayor, "I just want to say that how much we appreciate your work". Treasurer, "Thank you". Trustee Zimmermann, "Absolutely". Trustee Koch, "Very tan looking". Treasurer, "Should of saw me two, three weeks ago, I've lost it all but thank you". Mayor, "Very good". Treasurer, "Thank you". Mayor, "Any other questions or comments regarding budget"? Trustee Sheibley, "Can I mention about the water leak"? Mayor, "Sure". Trustee Sheibley, "and then we'll get maybe approval during the meeting". Mayor, "Sure". Trustee Sheibley, "Had a call from Kirk Trumpore right after lunch today and there was a water leak on Palmer street by the train station and he reached out to two companies our department could fix the leak. IT took some kind of specialized back hoe with the extended arm or something, probably you know about this". Trustee Markham, "Yeah". Trustee Sheibley, "And so, anyway, it's emergency situation. Kirk got two prices and I will be asking, while it's not on the agenda, for a motion to approve payment to have this work done in the amount of \$6,200 to fix this leak so, has to be done". Mayor, "Very good. Anything else. Okay". Trustee Sheibley, "Thank you". Mayor, "Well with, with no public here we'll just get started. We will call closed the work session for the draft review of 21, 22 and we will call to order the regular meeting for the Village of Gowanda for March 9<sup>th</sup> 2021. The time is 5:53 PM. As with any public meeting lets rise, remove our head gear and honor America with the pledge to the flag". All, "I pledge allegiance to the flag of the United States of America and to the republic for which it stands one nation under god indivisible with liberty and justice for all". Mayor, "Thank you. Next, the agenda approval. I ask for approval of an amended agenda for tonight to include the following changes that are not listed on the agenda. The Stohl environmental to the sewer portion to be explained by liaison Zimmermann and Treasurer Hopkins and also we received today approval to extend the Boa contact as Wanda will remember was requested at our last meeting there, that paper work came through, that will be discussed in the Treasurers section by Treasurer Hopkins and we will be taking action on both and now thirdly the water emergency as discussed by Deputy Mayor Sheibley in the budget work session, will require emergency approval under the water section. So, I asked for approval of the agenda as you have it with those 3 amendments to the agenda". Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second"? Trustee Sheibley, "Second". Mayor, "Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? The agenda is approved. Next the mission statement, the Village of Gowanda mission statement is to open our hearts, minds and ears to the needs of our community. Although we

may not always agree we vow to keep our ears, hearts and minds open to each other's opinions so we can work together for the betterment of our entire Village. Thank you. Next, we have to approve the minutes from our last regular board meeting on February 9<sup>th</sup>. Board members have had those do we have a motion to approve those"? Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Markham, "Second". Mayor, "Aaron. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "opposed? Any abstentions or further comments? The meeting minutes are approved. Next, no public participation due to covid. Just a few comments under covid update. One, currently as of today we have had 4,461 cases in Cattaraugus County since the beginning of the pandemic. That was an increase of 94 cases from one week ago. So, we're still getting an additional 100 cases a week on the average. 94 of those cases are active and we did have one more death this last week due to covid for 87 total since the beginning of the pandemic. 114,709 tests have been administered since the beginning of the pandemic. An update concerning our work force, as the public knows and the board knows the workforce has been on a rotating schedule in order to number 1 ensure the safety of our employees, their employees, their families and the community that they go back out into at the end of their work day. There's another reason for that rotation schedule, under Village law regardless of the pandemic or not we have the obligation to provide portable clean drinking water, waste water treatment and safe highways under law no matter what. If we were to have an outbreak of covid where our employees were either sick or quarantine due to close contact with those who tested positive, we would be unable to do that because of the quarantine rules and we have to contract that out in order to provide it by law which could get very expensive very fast so, we've gone to the rotating schedule to protect our employees and protect the Village. The employees voluntarily provided to me as the Mayor a list of people that have been vaccinated. Okay, this was done voluntarily, it was not information that I sought out because legally under HHPA I cannot. It was provided voluntarily for the public and the boards benefit without mentioning names in the sewer department everybody has been vaccinated, in the water department two members have been vaccinated fully, in the highway department one member has been vaccinated fully. Obviously, the sewer department could return fully with a full 5-day week work schedule, they have been vaccinated. The water department could also return because of the one member that hasn't been vaccinated got sick the water department could still function. The highway department could not return, during plowing season because our Village workforce lacks the capacity to have one man plow in the event that we had plowing. I spoke with the union steward as well as the union regional rep for SEIU both indicated it would be unwise to create an inequitable work schedule within the same union so we cannot bring everyone back fully until one everybody gets vaccinated, two the numbers in the area in terms of weekly increases become so miniscule that it's no longer a risk or three we're out of plowing season, The thing that's gonna happen first is going to be we're out of plowing season which is gonna come up in the next month so I discussed with the union steward and the SEIU rep that as soon as we're out of plowing season we'll be bringing the workforce back in full because even though 1 member in the highway departments been vaccinated if it isn't plowing, other members from other departments could be used to supplement the workforce of that one individual so we bring, we'll be looking at the first Monday in April. We're out of plowing season by then, we might be now (Inaudible)". Trustee Koch, "It could snow in May". Mayor, "I know. So that's what we'll be looking at return everybody there. I think that's April 5<sup>th</sup>. Okay I could be wrong about that". Trustee Koch, "You're gonna jinx us". Clerk, "I think you're right". Trustee Koch, "They're gonna come back (Inaudible)". Mayor, "Yeah, so that's the plan for the public's benefit and for the boards benefit. There was a lot of thought and conversation went into that. I'm appreciative of the employees for volunteering their vaccination status that helped us with planning. That constitutes covid update. We would like to recognize at the board meeting, we did so our Sunday chat, but we'd like to recognize Officer Rechin who took the time to shovel a resident's drive way on Miller Street and Officer Kehr who took time to change a resident's headlight rather than issue her a fix it ticket. Those are examples of what Gowanda's Police does all the time with community policing and trying to

make a difference and it's our job to recognize that and we do so gladly. I did phone both officers personally both are young officers and we're quite frankly thrilled to get a call from the Mayor to recognize them. Hopefully that will encourage further kind deeds but congratulations Officer Rechin and Officer Kehr. As you probably know I participated in a PBS interview which aired on PBS February 22nd concerning connect New York's criminal justice reform. I was kind to the Governors recent decisions on bail reform, his recent decision on requirements for Police force or his recent decision to close the Gowanda Correctional Facility. I thank Mark Burr for opening up the theater that day, we had no hart here so we could not have that interview here. The taping occurred on February 10<sup>th</sup>. The airing occurred on February 22<sup>nd</sup>. I thank Mark Burr for opening up the theater and I thank Mike Hutchinson for helping me get my facts together for that interview. He was very, very helpful. Thatcher Brook, we had a conference call yesterday. I thank Paul, Attorney Chadsey and Traci Hopkins for attending that call. Trustee Zimmermann do you have an update"? Trustee Zimmermann, "Thank you Mayor. Yes, there are several things that are going on with the Thatcher Brook project. A couple of the updates, we do have a new project manager with the Corp his name is Gabe (Inaudible) and (Inaudible). We did get into design and keep the flow of the project going during the last meeting, the dump site location has been something as far as expenses and the, the proximity to that to where the channel will be and the Mayor was able to through a local resident, who I'm not certain wants to be identified, find another dumpsite location on Van Vleck Road that'll hopefully help keep the project costs in check as far as having a good spot that's close. We are getting a, ever closing to getting the PPA's signed by PPA will have to be as art of our agreement with DEC, our and that needs to be signed first and once we get that agreement signed then we'll be able to sign their agreement with the Corp so that the that part of it can be in place and really what it, kind of really seems to come down to is the State is their figuring out their finances, the DEC stills needs to, to get their money in check for design. What we're kind of waiting on to see what the options are gonna have to be as far as going forward and, and how the, the cost sharing be figured out between us and DEC both being non-federal partners and I think, I think that covered it, covered everything I have. Mayor was there anything else you could think of to address or Traci"? Mayor, "Thank you. Next, Village Hall did have a heating outage as I mentioned on February 9<sup>th</sup> and it was cold at our last meeting and it got worse. It was down in the low 50's by next day February 10<sup>th</sup>. Which lead to an expensive but much needed repair of the heating system. The system has not worked correctly since I have been Mayor and it was very nice to get it done in an emergency situation. I thank Carol, Deputy Mayor Sheibley for being available and letting me bounce it off her when it first happened. I thank Kirk Trumpore for the repair work he did on the old one and for being available at 6:00 int eh morning to meet Randy Browning here from B&R Plumbing and I thank Randy for his outstanding service. He was here until close to midnight the night, the night the furnace came. Immediately getting that done and madame Clerk sent me a message the next morning and said she feels like having a martini because". Clerk, "It was so hot". Mayor, "The heat felt great, she felt like she was on beach so we're very thankful for all who held get that done. Just a reminder that Village elections are coming up. We mentioned that on the weekly updates. We will do so again this coming week. March 16<sup>th</sup> which is a Tuesday from noon-9. Cattaraugus County runs the polls and all covid protocols will be adhere to. Thankyou to Danielle for all your communication with Catt County board of elections to make this happen. Thank you very much Deputy Mayor Sheibley and Trustee Zimmermann for running again and we are unopposed so as long as we get a couple votes maybe our own and few other people, we'll be off and running". Trustee Koch, "I heard there's a big write in vote campaign". Mayor, "yeah". Trustee Zimmermann, "Mickey Mouse is (Inaudible)". Clerk, "It was Popeye, two years ago". Mayor, "Popeye, that was my write in. no. so, good luck and thank you again to the candidates. We have the state of the Village and the budget public hearing scheduled for March 23<sup>rd</sup> at 5PM. Prior to that we will have a special meeting so I need at least two other board members to volunteer to show up at 4:45 PM that night. We just need three of us, we will need to formally approve the Police reform policy and we cannot do that prior to the end of the public comment period which is just before

that on 3/17 I believe, so if I can get a couple board members to show that night, perfect, we'll have a quorum and we will approve that. And you don't have to stay for the stay of the Village or the budget you know it all. So, we'll be doing that that night. Thank you to Traci for helping me organize everything there much, much appreciated. That's it for my area, correspondence, we did receive a New York's Parks, Recreation and Historic Preservation for 57 North Chapel. That's the old Utley house and prior to that". Trustee Koch, "Nellie's". Mayor, "Nellie's". Trustee Sheibley, "Anthony Nellie". Mayor, "Yes. And he I think had a dance studio up above in the old ball room up above the theater I think". Trustee Koch, "I just remember his wife she used to (Inaudible)". Trustee Sheibley, "I took lessons". Trustee Koch, "She used to send us down to the store and get Eddies to get her snacks". Mayor, "Yeah. So, that house certainly has historical meaning in our Village". Trustee Koch, "That's awesome". Mayor, "And it's at 57 North Chapel for those that don't know, there's a great couple in there, two gentleman that are restoring it and their a happy". Trustee Koch, "(Inaudible) on Facebook". Mayor, "Instagram yeah. I've ben watching them to and their very nice, Jill and I went to meet them and they're like oh come on in and, and we had the dogs we did not go in but their doing a great job with the restoration there. The house is being considered for historic preservation nomination to the national and state registers for historic places so, a big, big honor. Erie County is seeking an unofficial representative for the Erie County Environmental Management Counsel to representative the Village of Gowanda. Since Gary Brecker has not been around, he's nominated. And we sent his contact information to them and he's very excited. He sent me a card so there. So, there's that information. The Hollywood theater is seeking another grant \$35,000 for brick-and-mortar repair to the building through the Genesee Valley Rural Revitalization grant and as always, their seeking a letter of support from the Village to accompany their grant application. So, we, certainly will do that to help them. That's it for correspondence. Board round table, ladies first, Deputy Mayor Sheibley". Trustee Sheibley, "Just a couple thank yous, one to Jake Hansen Ivett for assisting a resident that had low water pressure the resident indicated how professional that Jake was and made the Village aware, I think that's awesome and also I'd like to thank Gary Denea I received a call from 2 Village residents last week regarding gateway park and people that walk their dogs there that don't clean up after the dogs. So, I called Gary I went over and reviewed the signs at the entrance to Union Street entrance to Creekside park and Gary immediately ordered 4 signs that will say leash and clean up after your dog, it's the law because it is in our code book". Clerk, "There's a lot". Trustee Koch, "It's awful". Clerk, "Yeah". Trustee Koch, "It's awful and now that we're new dog owners and we were walking our puppy through town, it's disgusting". Trustee Sheibley, "Hopefully this will help that". Trustee Koch, "Well it's not". Trustee Sheibley, "It is in our code book". Trustee Koch, "It's not just in the park, though that's my point Carol, It's everywhere, it's, it's bad". Trustee Sheibley, "Really"? Trustee Koch, "Yeah". Mayor, "Yeah". Trustee Koch, "Yeah". Mayor, "We, we see it a lot. We clean up after ours of course. Lots of people don't". Trustee Sheibley, "You know though, people, most of them that go by my house have a plastic bag or". Trustee Koch, "Well and we're all environmentally friendly so I, I actually got bags on that chewy.com and there eco-friendly". Mayor, "Same. Same with us". Trustee Koch, "So, so I mean, I don't know. We. It is sad to see that people don't do it". Trustee Sheibley, "Do you think going forward a few signs maybe in the Village". Trustee Koch, "I think that's a good idea". Trustee Sheibley, "Would be beneficial". Mayor, "Sure". Trustee Sheibley, "Maybe in the next budget we order". Trustee Koch, "They also have". Trustee Sheibley, "Maybe 4 more signs". Trustee Koch, "Those stands that have the bags in them, I know that's kind of pricey though but maybe, maybe more people would be apt to do that". Trustee Zimmermann, "In case someone once they're going by forget (Inaudible) type of thing". Trustee Koch, "Yeah". Trustee Zimmermann, "That's a good idea (Inaudible)". Mayor, "By right at the edge of Chang Hu Park that's a messy area there because almost everybody walks up and down there and when we go that way, it's bad". Trustee Koch, "Yeah". Mayor, "Like there's right there in front of Chang Hu right now this minute because I just walked my dogs before I came here, there's probably 15 to 20 piles of poop". Trustee Koch, "That's awful". Trustee Sheibley, "Wow". Mayor, "There's lots of it". Trustee Sheibley, "Well maybe a few more

signs will help". Mayor, "Yeah". Trustee Koch, "I don't think it'll hurt". Trustee Sheibley, "That's my board round table report". Mayor, "Thank you. Anything else Carol? Are you good"? Trustee Sheibley, "I'm good". Mayor, "Okay, next Trustee Koch". Trustee Koch, "I don't really have a whole lot. But I am very excited that spring is coming. We just got so much good going on. Kevin and I were down at Gateway Park the other day, it's so beautiful". Mayor, "Sure is". Trustee Koch, "It is, it's so exciting to have that start up again. And start work at Creekside Park. The mural project there's been a lot of pasts about that. That's exciting. Things that are going on at the Theater, it's just I think people are just like wanting to get out and do things and I'm excited about it". Mayor, "If I could Trustee Koch, I did ask Nick Crassi the president of the Chamber to consider a fourth of July event at Gateway Park, I'd like to get bands at least 2 to perform down on the stage, I'd like to get some food trucks there that could". Trustee Koch, "(Inaudible) didn't you. We have restaurants in town that are suffering". Mayor, "Yeah I know, but". Trustee Markham, "(Inaudible) many years at the Hollywood Happenings, do yourself a favor (Inaudible) as soon as possible". Mayor, "Yeah and I'd like to do some fireworks down there. I think the Village really needs to get out and people need to get back together, I don't care about the food trucks but I'd like to have an event down there to gets people together". Trustee Koch, "Yeah, I think that's a great idea. There's been a lot of people that, that want to do things down there and trying to direct them to get an event thing". Mayor, "Yeah, I think we have at least 3 things scheduled now". Trustee Koch, "Yeah, it's exciting". Clerk, "One I didn't get back yet, so it's only 2 for tonight". Mayor, "Yep. So, it is great. And with the requirements loosening, we can have right now it's 200 without testing or anything else that can come to one spot, so music in the park is definitely on. You know, so amen, lets keep going. Sorry Wanda". Trustee Koch, "no". Mayor, "Anything else"? Trustee Koch, "no it is exciting and I think that, I mean even, even when it was cold out people were still walking and stuff so, people just need something to look forward to and I think all of it's great". Mayor, "Anything else". Trustee Koch, "Nope". Mayor, "Okay, thank you. Trustee Markham". Trustee Markham, "(Inaudible) entertainment at the theater meeting we're in talks, there's a gentleman who does organ music for silent films, and we're talking to him maybe doing 3 films, maybe one around Halloween, one around Christmas and one around early next year to kind of and see if people would be interested maybe. Every once in awhile we have a silent movie with the whole organ playing and everything". Trustee Koch, "I think that would be awesome". Mayor, "That'd be awesome". Trustee Koch, "Especially at Halloween time to creepy". Trustee Markham, "We're talking about it nothing is set in stone yet, we're working on it". Trustee Koch, "Awesome". Mayor, "Could you imagine Halloween with the, oh my god". Trustee Markham, "His suggest for that was a Phantom of the Opera". Mayor, "Oh yeah". Trustee Koch, "That's great". Trustee Markham, "I'll keep you posted on that". Mayor, "Thanks, anything else Trustee Markham"? Trustee Markham, "Nope". Mayor, "Trustee Zimmermann". Trustee Zimmermann, "Nice, thank you for the updates everyone. I didn't have to much, I just wanted to a thank you Mayor for the update regarding the employees getting back to work next month. I'm glad that we've been able to have this plan in place, I mean, I think it demonstrates how much we value them to (inaudible) and I, I think they're ready to get back to work to". Trustee Koch, "And you always have a lot to Paul, because you are the flood guy and the water department, sewer department guy I mean. So, you always have a lot going on". Trustee Zimmermann, "Yeah, well I, with everybody here (Inaudible) everybody's schedule is, but, but yeah things are turning a corner. That's all I have thank you". Mayor, "Thank you. Next to the official business portion. From code due to Covid Gary Brecker is not here, but hi liaison is Wanda Koch". Trustee Koch, "I tried calling him a couple times and it goes to voicemail which is full. So". Trustee Markham, "I'm surprised he has one set up". Trustee Koch, "I don't know". Clerk, "He just doesn't know how to check them, that's all". Mayor, "Yeah, I just. He sends his reports chiseled in stone, I get them and put them in my (Inaudible)". Trustee Koch, "I am, I mean I don't think we've really had a lot going because of the winter time but I know that he's, we did meet a while back, me and him and hopefully we'll get started again. And I'm looking forward to our new person, do we have anything more about that"? Treasurer, "No, we should get together about that". Mayor,



“Trustee Koch, you did have a, a business permit application under code. Did you want to mention that”? Trustee Koch, “I did not see it. Oh, was it little love bugs”? Clerk, “Little Einstein’s”. Trustee Koch, “Little Einstein’s, yes sorry. Where is it”? Clerk, “I think you’re too far back”. Treasurer, “It’s right after that”. Trustee Koch, “Is this it”? Clerk, “Yep”. Treasurer, “yep”. Trustee Koch, “Yep at 10 Jamestown Street. Don’t we just have to approve it? Perfect”. Mayor, “So we’re looking for a motion to approve the business permit for a learning center and indoor children’s gym at 10 Jamestown Street for preschoolers. Do we have a motion to approve that”? Trustee Markham, “I’ll make the motion”. Trustee Sheibley, “Second”. Mayor, “Aaron with a second to Carol. Any questions or comments”? Trustee Koch, “I think it’s fantastic. What a nice little spot”. Mayor, “Amen. All those in favor”? Trustees, “Aye”. Mayor, “Opposed? Any abstentions or further comments? That is carried. Thank you. Trustee Koch, anything else form code tonight”? Trustee Koch, “Nope”. Mayor, “Okay to the public works section from highway Gary Denea is not here due to Covid, but his liaison Trustee Markham is”. Trustee Markham, “Gary’s been busy on the street sweeper. He has 3 quotes for purchase he also got rental quotes and for a month the cheapest one I think is \$8200.00. For a street sweeper. We’re getting to where we’re gonna need one (Inaudible). Purchasing one, are we, where do we stand on that (Inaudible) Traci”? Treasurer, “For the what”? Trustee Markham, “For purchase, where do we stand on that”? Trustee Koch, “A street sweeper”. Trustee Markham, “A street sweeper. Is that this year or is that next year”? Treasurer, “Next fiscal year, we pay off”. Trustee Markham, “Okay”. Treasurer, “The existing, but if you were to look at purchasing one you probably would not have a payment”. Trustee Markham, “Until”. Treasurer, “If we, if we purchased it after like in a few months. We wouldn’t have a payment until the 22, 23 fiscal year”. Trustee Markham, “Okay”. Treasurer, “So basically the rental option”. Trustee Markham, “Right, we’re definitely gonna need to rent one for the Spring”. Treasurer, “Yeah so I think, I mean if, if you want Aaron, me and you or me, you and Gary or whatever can sit down and really kind of development some sort of finical plan based upon what you guys are thinking for board recommendation in the end”. Trustee Markham, “Right now if he’s gonna rent one for the Spring he needs to do it now because they’re going fast, so I guess I’m gonna ask for approval to go with the lower bid obviously and see about (Inaudible) from there work towards even purchasing or seeing what we have to do so”. Mayor, “You’re looking for board motion on that”? Trustee Markham, “Yeah, I think don’t we need one to a go ahead and rent one”. Treasurer, “I think it’s a good idea since you just talked about it to get board approval and this when, when will it be rented”? Trustee Markham, “That’s what I have to talk to him about”. Treasurer, “Because we did include funds in the next budget after June 1<sup>st</sup> because we knew we were gonna have some street sweeper issues to deal with”. Trustee Markham, “I’m thinking April”. Treasurer, “So”. Trustee Markham, “May because he’s not gonna be done plowing or salting the roads, just doesn’t make to much sense to clean them and then go through and salt and sand again”. Treasurer, “So, if it’s in April and May that’s this fiscal year”. Trustee Markham, “Yeah”. Treasurer, “We’re really gonna have to search for the funds if it’s after June, after June we have some funds put aside for street sweeper issues”. Trustee Markham, “I’ll talk with Gary and see if he can wait until after June for one then”. Trustee Koch, “And the other one’s totally dead in the water”? Trustee Markham, “There’s no fixing it. The, I’ve said this several times, I apologize if everyone else’s already heard it several times, Jason screwed us”. Trustee Koch, “I was gonna say can we sell back to him”? Trustee Markham, “Drop it on him but the engine is so old it does not meet current emission standards and can not get an engine replacement so, (Inaudible), so okay, I’ll talk to Gary tomorrow. DO we want to still get approval or is that something we can do”.? Mayor, “I, I say let’s”. Trustee Koch, “We got to have it”. Mayor, “Yeah if it’s got to be done, it’s got to be done, we’ll have to find the funds”. Trustee Markham, “We’ll try to get it”. Mayor, “Yeah”. Trustee Markham, “We’ll try and get it after June 1<sup>st</sup>”. Mayor, “But if we can’t we’ll have to, we’ll have to”. Trustee Koch, “I trust that you guys will be”. Trustee Markham, “And he did get 3 quotes and they’re all 220 to a little over 220 to buy outright so”. Treasurer, “Yeah, I would really like to have an opportunity to sit down with the 3 of us”. Trustee Markham, “Yeah we need to sit down and talk about it”. Treasurer, “To kind of scan, scan out if we buy,

when we buy, when's the first payment and how much and just kind of have a plan to, to take forward". Trustee Markham, "Exactly". Trustee Koch, "Is there certain vendors that you guys have to go through"? Treasurer, "Well they're all". Trustee Sheibley, "The rental people (Inaudible)". Treasurer, "Gary". Mayor, "8,000". Treasurer, "Gary". Trustee Markham, "(Inaudible) I think the cheapest one is 82". Treasurer, "Gary has". Trustee Sheibley, "A month"? Treasurer, "Gary has talked with". Trustee Sheibley, "(Inaudible)". Treasurer, "Vendors in New York State contract vendor list". Trustee Markham, "Yes". Treasurer, "So, we don't have to go out to bid, that's". Trustee Sheibley, "(Inaudible)". Treasurer, "Happened with our last one, it went out for bid for the street sweeper and we only received one bid back and that's the one we have". Trustee Markham, "That's because the bid that was put out it was so specific pretty much only one person could do it". Treasurer, "Yeah, so now". Trustee Markham, "Very easy to write it like that". Treasurer, "So Gary is now getting quotes from New York State vendors so that we don't have to go through a bid process because they're on the New York State procurement contract bid list already". Trustee Koch, "Good, good". Treasurer, "And I haven't seen the quotes, but he's been working to get those". Trustee Markham, "(Inaudible) in my box, I'll leave them with you". Treasurer, "Yeah, Yeah, so no problem". Trustee Markham, "And then". Mayor, "Do we have a motion to authorize Gary Denea to work with Trustee Markham and make arrangements if needed to rent a street sweeper to get us from immediate needs while investigation is occurring moving towards further options which may or may not include purchase? Do we have a motion to that affect"? Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second? Carol. Any other questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Trustee Markham, "Just one more thing from Gary. He is looking about another year or maybe a little over a year retiring. His contract will be up in, basically his contract will be up and he wants to work one more year after that. When I talked to him, he doesn't have a problem just extending his current contract one more year rather than go through the whole rigmarole doing a whole new contract. What are people's thoughts on that"? Mayor, "We, this is an individual and we can't discuss him at all this session, I know nobody's here but this is recorded for public if anybody ever asks for it". Trustee Markham, "Okay". Mayor, "We should have a private conversation about that when the time comes". Trustee Markham, "Okay. He would just like". Mayor, "Yep". Trustee Markham, "wants to put it on the (Inaudible) so. He's kind of giving notice". Mayor, "Right". Trustee Markham, "So, other than that for highway I think I'm done". Mayor, "Any on that issue out there, that's my opinion. Anybody else I think is there's so, very good. Anything else from highway Trustee Markham"? Trustee Markham, "Not for highway no". Mayor, "Okay. From sewer Andy Carriero is not here". Trustee Koch, "Anything on round abouts yet"? Trustee Markham, "That's got to go to the DOT because that's a state road". Mayor, "But his liaison is Paul Zimmermann". Trustee Zimmermann, "Thank you Mayor. Andy Carriero did submit a written report for the public record and with the covid they've been primarily taken care of the needed responsibilities at the plant and I did attend with the, with the Andy and Sam zoom meeting earlier in the month with Jeff Telecky and Wendel you know as they're continuing to look at the NYSEDA project and to the NYSEDA grant for the capital project and they with the weather they've been having some trouble getting Stohl in there to assess the roof, last month you know, there's snow on the roof and unfortunately that's not gonna happen till next week as far as the being able to get in there to do the environmental assessment which is impacting the roof project considerably but is the case. Then there were some other specifics as far as some action items that I turn over to Traci to get the wording on it for the, the". Treasurer, "So, to follow up with, with Paul the roof repairs, we are entering into phase 1 of the roof repairs which would be at the control building which we are anticipating to have complete by May 31<sup>st</sup> that being said it's a project that needs to go out to bid. Wendel has been working with us and developed the notice to bid which is in your board packet. The bid will go out March 17<sup>th</sup>. The project site visit will be March 23<sup>th</sup> at 9 am for any of those interested in bidding and that has been coordinated with Sam, Andy and Wendel. The bid opening is slated for April 7<sup>th</sup> so that it set us up for the board to award the bid at the April board meeting April

13<sup>th</sup>. So, I am just asking for the board to approve the bid and the bid dates for the Waste Water Treatment Plant roof repairs". Mayor, "Do we have a motion to set the bid dates for the roof repairs and approve those dates as discussed by Treasurer Hopkins"? Trustee Markham, "So moved". Mayor, "Do we have a second"? Trustee Koch, "Second". Mayor, "Wanda. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? The bid dates as stated are approved". Treasurer, "In addition also to just piggy back on what Paul mentioned is since your meeting Paul, Stohl Environmental just this week, I think it was yesterday was able to come out and do the sampling at the waste water treatment plant for the hazardous material of the roof. With that being said we previously entered into an agreement with them to do the sampling to determine if any hazardous material up there. Due to the weather they haven't been able to get there in a timely matter but they were able to get there yesterday so if the, now that means the results, we won't get the results of the samples until next week, if the results come back positive that perhaps there is hazardous material on the, on the roof, then Stohl needs to develop remediation and engineering plans that will be included in the bid packet that goes out so anyone bidding on the project knows how to remediate that hazardous materials. Because of the timing I am asking the board to authorize the Mayor to sign this agreement with Stohl to develop engineering and remediation plans for the removal of hazardous materials only if the sample comes back positive. But we won't be able to wait until our April meeting to do so, so I'm asking the board to authorize the agreement with Stohl if we have positive, if the samples come back positive that there are hazardous material that need to be remediated". Mayor, "Do we have a motion to approve authorization for the Mayor to sign an agreement that would be necessary only if positive results for hazardous material on the roof inspection is determined by Stohl"? Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Markham, "Second". Mayor, "Aaron. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Treasurer, "In addition I think Paul also mentioned that we previously have been working with Wendel to start the NYSEDA study. The eligible grant subsidy that was gonna be provided by NYSEDA has been reduced by about \$5000 it from subsidy of 18,250 to a subsidy of 13,157. That reduction in subsidy from NYSEDA is a result of the NYSEG light conversion program that we did on the street because that was already, that was included in the bigger NYSEDA study project so because of that, that is not going to have any impact on the Villages contribution to the study which we have already agreed to with Wendel so there not going to make us contribute more of our contribution to make that difference, so that's good. So, Jeff wanted me, from Wendel wanted me to bring it up to the board wanted you to review his email and my discussion and make sure that the board has, has reviewed and approves the new NYSEDA grant numbers and the Villages contribution". Mayor, "Do we have a motion to approve the nyserda study project scope changes as indicated"? Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Sheibley, "Second". Mayor, "Carol. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried. Aldo listed under sewer is just a note that the Peter Cooper 2020 annual report was completed. This is a requirement as part the agreement between the prp's, garc and the Village. There's an annual report and that was completed. Thank you to Mike Hutchinson and Treasurer Hopkins for your work on that. Anything else from sewer tonight Trustee Zimmermann"? Trustee Zimmermann, "Nothing further, thank you Mayor". Mayor, "You're welcome. Next from water Kirk Trumppore is not her due to covid but his liaison deputy mayor Sheibley is". Trustee Sheibley, "Just a couple things from the water report, the water department turned the well off and has totally switched back to the reservoir so all water right now is coming from the reservoir. Northrup came out to fix the leak on East Hill Street also there was a leak on Miller Street that they were able to fix in house. So, Northrup fixed one, our department fixed the other. Collins all the water leaks at Collins for right now have been fixed. Perrysburg, they had a water leak on Parker Road which they're getting bids for the fixing of that so as you can see, we've had a lot of water leaks all over". Mayor, "Carol, under water here did you want

approval for the emergency situation that occurred today". Trustee Sheibley, "Yes". Mayor, "Okay". Trustee Sheibley, "That's my next sheet of paper. I mentioned that Kirk had called me today on an emergency basis for a water leak behind on Palmer street behind the railroad station, he got 2 price quotes immediately one is from Gallman Excavating in Eden New York to repair the water line leak, put in one length of 6 inch (Inaudible) and a load of stone whatever else they need to do. The cost is \$6,200 and this is an emergency application so". Mayor, "Do we have motion to approve the funding of the emergency water leak as indicated by Deputy Mayor Sheibley". Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Markham, "Second". Mayor, "Aaron. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Trustee Sheibley, "And that's it, thank you". Mayor, "You're welcome". Treasurer, "I will just add that, that, that budgetary expense is able to covered within the water budget so it doesn't have to come from reserves or anything like that". Mayor, "Very good. Next, madam clerk Danielle Wagner". Clerk, "The first thing I have is an event application for a wedding ceremony at Gateway Park. She wants to use the amphitheater on Saturday August 14<sup>th</sup> from 1 to 5". Mayor, "Love it. Obviously, these approvals are pending covid changes and restrictions but as of right now that would be acceptable. Do we have a motion to approve the event application for first ever wedding ceremony at the Gateway Park Amphitheater"? Trustee Markham, "So moved". Trustee Sheibley, "So moved". Mayor, "Everybody wants that one. Aaron with a second to Carol. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Clerk, "The next the Easter sunrise service on Easter Sunday April 4<sup>th</sup> from 6 to 9 for the I think the Gowanda Free Methodist Church". Mayor, "That's right". Clerk, "Okay". Mayor, "Again another event over there as I mentioned earlier thanks to Gary Denea for his willingness to provide a generator for that as well. Do we have a motion to approve the event application for easter Sunday sunrise service for the Gowanda Free Methodist Church at the Gateway Park Amphitheater"? Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second"? Trustee Zimmermann, "Second". Mayor, "Paul. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Clerk, "The last thing is our annual maintenance agreement wit eagle systems for the copier in the office is ready to be renewed". Mayor, "Do we have a motion to approve the annual maintenance agreement for the copier in the office with eagle systems as stated"? Trustee Sheibley, "So moved". Trustee Markham, "So moved". Mayor, "Carol with a second to Aaron. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Clerk, "That's all". Mayor, "Anything else tonight madam clerk"? Clerk, "Nope". Mayor, "Okay next for police Dennis Feldmann, due to covid is not here but his liaison Wanda Koch is". Trustee Koch, "Yes, I am. Is this the only thing I have from him"? Treasurer, "He had his report in there. Do you need it"? Trustee Koch, "Yep. Because I don't have it. Paul has it. Thank you, Paul. (Inaudible). Clerk, "He passed those out himself too". Trustee Koch, "From February 2021 they had 644 calls, there's 354 unfirm traffic tickets, 4 motor vehicles accident's, 6 custodial arrests along with 12 police reports filed. He's got some manpower issues. And we didn't get any resignation letter today so we really can't do anything about these right now". Treasurer, "If we get them by next board meeting, we can officially accept their resignations and go retro back to the date they put within their letter". Trustee Koch, "Okay. We do have an officer returning from duty and one maternity leave so that's helpful and another one coming back in May from an injury. So, and covid vaccines are now available for first responders so they are looking into getting all the officers vaccinated. That's about it". Mayor, "Just an update the police reform policy as we mentioned earlier, the board is accepting comments until March 17<sup>th</sup>, we anticipate then passing the policy at a special meeting on March 23<sup>rd</sup> at 5:45 pm. Anything else tonight form Police Trustee Koch". Trustee Koch, "Nope". Mayor, "Okay. Next from fire Paul Zimmermann and Carol Sheibley. Paul anything"? Trustee Sheibley, "Nothing tonight thank you". Mayor, "Carol Sheibley"? Trustee Sheibley, "I pretty much gave my fire report during the budget workshop that chief Steve provided last night with the

current membership, the need for turn out gear. Where in good shape with the SCBA cylinders and masks and a truck (Inaudible) maybe within the next 8 10 months so, that's my report for fire". Trustee Zimmermann, "Barbeques". Trustee Sheibley, "Pardon"? Trustee Zimmermann, "The barbeques for the"? Trustee Sheibley, "There's a barbeque in I think in April, I'm not". Trustee Zimmermann, "Oh it's (Inaudible) sorry". Trustee Sheibley, "It's April so, thanks Paul". Trustee Markham, (Inaudible). Trustee Koch, "I am too". Mayor, "yeah, exactly. Very good. Anything else from fire Carol? Are you good"? Trustee Sheibley, "No". Mayor, "Okay. Next joint activity and recreation Aaron Markham and Carol Sheibley. Trustee Markham"? Trustee Markham, "For the skateboard park, Kristin and I will be meeting this Thursday at 5 to kind of start comparing notes. Keeping the ball rolling. So, if anybody would like to attend". Trustee Koch, "Did you talk to Mark and Karen about that Burr". Trustee Markham, "Mark and Karen Burr, (Inaudible)". Trustee Koch, "No but you may want to". Trustee Markham, "Why"? Trustee Koch, "Because they some ideas of how". Trustee Markham, "Okay". Trustee Koch, "The money can be". Trustee Markham, "Okay". Trustee Koch, "So all of it's positive". Trustee Markham, "Well Kristen already talked to some people too so, (Inaudible) to so, Mark and Karen Burr right"? Trustee Koch, "yeah". Trustee Markham, "Okay". Trustee Koch, "It's, it might be something where it's, they might be able to get like the second half if it's a matching grant". Trustee Markham, "yeah". Trustee Koch, "Cause the community might not necessarily be able to match". Trustee Markham, "That's what I'm (Inaudible)". Trustee Koch, "So, Mark had some ideas how to (Inaudible) the other day". Trustee Markham, "I will reach out to him, thank you". Mayor, "By the way, thank you Wanda and thank you Trustee Markham for taking an initiative and running with it. I appreciate it. Anything else tonight from recreation from you Trustee Markham"? Trustee Markham, "Not from me". Mayor, "Deputy Mayor Sheibley". Trustee Sheibley, "I spoke rec director Mark Benton, his plan is in April to have men and lady's softball again, not sure what evening, but it'll be a weekly event. Also, spring soccer in May for the young people and possibly partnering with little league for baseball. So, we'll do a combination this year with Gowanda rec and little league and also, he had ice skating 8 or 9 times at Saint John Park. He fixed an ice-skating rink there and they were able to utilize it 8 or 9 times. Then we had a warm up and had to start over. But anyway also, he continues to work on his weed whacking and trimming ectara at gateway park along the walk way so, that's my report". Mayor, "Very nice, thank you Deputy Mayor Sheibley. Next, Village attorney Deb Chadsey is ill tonight, so she is not with us. But she provided information to Treasurer Hopkins to report". Treasurer, "She just wanted to give a Dollar General update. The draft environmental impact study DEIS is under public review and comment until March 17<sup>th</sup> at which time it all goes; they will all eventually go to Dollar General if there are any comments which we received none to date. Then they have, it'll take them probably 1 to 3 weeks to review the comments and make any changes to prepare the final environmental impact statement. So, she saying that depending on when we receive the final impact statement the board can vote on the SEQRA and issue the negative at the next board meeting which would be April or more likely probably at the May meeting. She's also working on setting up a meeting with various individuals from the Village to meet with Dollar General to discuss the site plan review, I know someone from Dollar General has to travel here to come here from out of state, I think she was from Alabama so, she's working on setting that up and hopefully having that set up by the end of March, I know Carol was in on some of those dates and I think Mark Burr. Yes so, she's been working with some to get that established. So, she's hoping that at least by May we have issued a negative declaration and adopted the site plan and that will put Dollar General in position to commence construction if they desire, which they do. So, she just wanted me to update you on that". Mayor, "Very good. Next, Treasurer report Traci Hopkins". Treasurer, "The first thing I know the Mayor already touched upon it, I think Carol might discussed it too. There's an email in your packets dated February 22<sup>nd</sup> which I am using as documentation to document the nature and timing of the heat failure at the municipal building and police station. It failed on February 10<sup>th</sup>. We had, the mayor had, I was out of town so the mayor hand other handled this, had a professional and diagnose on February 10<sup>th</sup> and the system was repaired and replaced on 2/17, I

am asking the board to officially declare the heat failure at the Municipal building an emergency as it was the coldest week of the winter and it was 50 degrees or less and it was necessary for our police department, our clerk, our staff to get the heat up and running as fast as possible. Which we did within a week, which signifies the emergency nature of the heat failure". Mayor, "Do we have a motion to approve the Municipal, Municipal Building emergency declaration for the heat boiler system repairs due to the break down that occurred on February 10<sup>th</sup>"? Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Koch, "Second". Mayor, "Wanda. Any questions or comments". Trustee Koch, "I'm glad it's warm in here". Clerk, "Me too". Mayor, "Any additional comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Treasurer, "The next item is on regularly monthly basis we receive gross receipts from utilities. The letter you see attached is 20-day notice document that was prepared in collaboration with NYCOM and computel which is a consultant firm working with NYCOM and municipalities throughout the state to help settle ongoing disputes for unpaid gross utility taxes that are owed to municipalities. I remember a few years ago when I first came on board, we received a chunk of money for such a thing from a utility and this is happening again because they are trying to work to again get gross utilities that are not being fully paid to municipalities so, I just want to start the 20-day notice process. It was explained in your mail that there's no out-of-pocket expense for the Village. Anything that we should receive which past payments, the consultant company takes their cut off the top before it comes to us, so it's money that we never counted on so it's a win, win, so I'm asking the board to authorize the signature of this letter to start the 20-day notice period for the gross utilities tax, sales tax". Mayor, "Do we have a motion to approve the NYSEG gross receipt tax 20-day notice". Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second"? Trustee Zimmermann, "Paul. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Treasurer, "Next is as the Mayor likes to say for the public knowledge the Village of Gowanda provided waste water collection and treatment to the Gowanda and Collins correctional facility under an old 1983 agreement and provisions set forth within that agreement. This letter that you see attached in your board packet is a letter that we should be submitting annually that this we did last year and we're doing this year which is at the, which is prepared and sent before the start of our new fiscal year June 1<sup>st</sup>, because it makes adjustments to the fee that department of corrections pay us for the waste water treatment and disposal of what we're collecting from them. The adjustment is made based upon prior fiscal year operating and maintenance expenses and a formula and all the provisions that are set in that 1983 contract. This letter I'm asking the board approval so, to have the Mayor sign this letter so we can send it off which gives them plenty of notice that effective June 1<sup>st</sup> their rate will change as identified in the letter". Mayor, "Do we have a motion to approve the DOCCS waste water treatment service o and m fee adjustment effective 5/31/2020 sorry 6/1/2021". Trustee Markham, "So moved". Mayor, "Carol. Thank you and a second"? Mayor, "Wanda"? Trustee Koch, "Yep". Mayor, "Okay. Any questions or comments"? Trustee Koch, "I thought you heard me". Trustee Zimmermann, "I just wanted to say thank you Traci for taking advantage of the opportunity to, to acknowledge their delay in the capital project (Inaudible) as far as an explanation". Mayor, "Any other comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? Sorry I can't hear anymore, that is carried". Treasurer, "Next is, I'm, I've learned a lot this month as you can see but, next is fema related to the flood of 2014. A project completion certification must be done to close out pw's, project worksheets, for fema funds anytime you receive fema funds and from my recollection and looking through the files, the flood of 09 and the flood of 2014 we have 100's of pw's. So, this project completion I'm seeking the boards approval of the attached project completion and certification report. Mark Burr and Kathleen Ellis have been working on closing this out for a very large amount of time in finally after Mark's retirement he had some time to sit down and really go through things so, between Kathleen, Mark and I going through some files, we've been able to come up with enough justification to document that we have received this funds and that we spent the funds

as we said we were going to, so I am asking for the boards authorization to have the Mayor and submit this to fema to close out the pw's that are mentioned in the project completion certification". Mayor, "Do we have a motion to approve the fema project completion certification report for the 2014 flood as stated"? Trustee Koch, "I so moved". Mayor, "Wanda". Trustee Koch, "Well I mean I'm glad that Mark took the time to help with this and do this because, oh you did that? Well thank you, because no, I mean, what if we need it again". Treasurer, "Well, it's just nice, he just wants to close them out there, there, for one thing you have to keep financial records on floods for 3 years. We're, we're already in 2021 from 14 flood, we just want to get it behind us so that we can move on". Mayor, "As, Treasurer Hopkins stated, special thanks to Traci to Mark to Kathleen Ellis and Nick Crassi helped along the way to regathering information so, Wanda made the motion. Paul gave a second. Any questions or comments? All those in favor"? Trustee, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Treasurer, "The next is in our current fiscal year 2021, when the budget was approved last year at this time the board approved to allocated \$5,000 from the water fund and \$5,000 from the sewer fund to establish an equipment reserve to think ahead 15 years from now when our meters have a shelf life and they all need to be replaced and or our vac truck which is a very essential part of operations for our water and our sewer department is going to need major repairs or replacement. In preparation for those equipment needs the board approved 5,000 and 5,000 from each fund to start an equipment reserve so that over the next 15 years we can save the funds and maybe we don't have to borrow or dig into a reserve to pay for such things that we know are coming. Per the attached resolution I'm seeking approval to open an equipment reserve as outlined in the resolution in the water fund and the sewer fund and upon approval a separate reserve will be opened at Community Bank for these 2 equipment reserves as required under municipal law in establishment of a reserve account". Mayor, "Do we have a motion to approve the resolution to establish the equipment reserve in the water and the sewer fund for meter replacement and future vac truck maintenance as stated". Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Koch, "Second". Mayor, "Wanda. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? The future board and the future mayor appreciate the planning ahead". Treasurer, "Thank you". Mayor, "that is carried". Treasurer, "I'm gonna add we added in the BOA grant contract no cost extension at the beginning of the meeting. I'm gonna place it right here. I'm asking the BOA grant contract that we received from New York for \$200,000 expires in April of 21, however due to covid they are, the consultant working on the project has not been able to fully complete the marketing study and the other things for the BOA properties and the BOA report. So, we approached the State to see if we can get an extension on that contract which will extend through 3/25/22 March 25<sup>th</sup> 2022. The state has agreed we just need that today so I'm asking for the board to authorize the Mayors signature on the no cost extension for the BOA Grant through March 25<sup>th</sup> 2022". Mayor, "Do we have a motion to BOA extension as stated"? Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second"? Trustee Sheibley, "Second". Mayor, "Carol. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? That is carried". Treasurer, "The next item is not an action item but information just to let you know that Mark is working with the engineer for the Point Peter project which has finally been approved by fema. You have a copy of the permit application that was approved years ago for the DEC and Army Corp to actually get into the reservoir to do work it needs to be permitted. IT has since been expired so we have to apply again for a permit that will go through December 2022 which has been done, the Mayor signed that, it was timely, we didn't think it needed additional action because it's something that's already been approved its just extending the frame so, I wanted to make sure I mentioned that so everyone was aware. In addition, just to, to keep everyone up to speed because this is gonna come next month. WE talked about this a month or two ago when municipal solutions helped us develop an outlook for our project financial borrowing that 's upcoming. We have the point peter project; we have the parking lot and we have the Thatcher Brook project. All of which are going to need

money in the next 12 months. Point Peter, Mark Burr has been closely with Cold Springs who was the company that bid on the Point Peter project in 2016 and was awarded the project. We're lucky and thankful that we don't have to go out for bid again but what we do need to do is make sure that we update the scope of work that is happening 5 years later so, he is working with them to establish a change or to develop a new scope of work based upon the fema changes that have been going back and forth and back and forth since I've been here. They're also determining the escalating fee obviously something that cost \$100 in 2016 is not going to cost \$100 in 2021. So now you have to determine the escalation fee and you have to justify how you came up with your escalation because fema is going to require that or you're not going to be reimbursed. So, Mark is working with them on that. In addition, they're also creating a new timeline to complete everything at Point Peter by December 31, 2021. By saying that, that means we need money by December 31, 2021 to pay the contractors as well. We're also". Mayor, "For the public's benefit and the board's every penny that we spend at Point Peter will be reimbursed by the fema award so the public hears borrowing they get nervous but that's only to front the money and then we're gonna get it back". Treasurer, "Yes. It's 100% reimbursable by fema, it could be a potential 3-million-dollar project when all those things squared away. The board, we will have to as a board and Village seek a 5-year ban, so we can get the funds to pay the contractors knowing and you all know better than I how long it takes to money out of fema for reimbursable but we're hoping that a 5-year ban should be plenty and that it can be paid off as soon as possible because the Village will be reasonable for the interest on that money while we have that in our possession. So that is something that we're already thinking about and that we planned a little bit for in our future budgets knowing that this is coming up but unfortunately, we gotta to get the money and we're gonna have to wait for reimbursement so that's one piece of that band borrowing the other piece is the parking lot. We know that the parking lot is estimated to be about \$350,000 project. We received \$150,000 of that, of a grant from Erie County CDBG. We have to borrow \$200,000 to get that complete. Right now, we're working with Wendel who's developing the engineering, the bid specs and there's a survey that needs to be done. Once all that is done, we will have accurate cost estimates not to exceed 350,000 so we know exactly what we need to borrow because this is another project that's gonna be done in the summer of 2021 where we're gonna have to have money in hand to pay our contractors. It is anticipated that the 200,000 borrowing is a general fund expense over a 5-year period would be about a \$40,000 principal plus additional interest per year until it's paid off within that 5-year span so you do not have to go to bond. You would have to go to bond which is long term anything after 5 years. So, we've already planned for that, we talked about that when we met with finance committee and we're kind of setting ourselves up in future budgets for those payments. In addition, Thatcher Brook, Thatcher Brook is a 10. Million-dollar project however, the funds for that is, our share is only 17 and a half % of our local share portion of that which is going to have to paid out in phases. We're not gonna have to pay 10 million-dollars out tomorrow. The first phase right now is the design, the design phase. In order for the design phase to be complete the Village of Gowanda is responsible for \$175,000 which is their 17 ½% share of that. That is the first money that we will have to actually pay out. That money we will have to borrow because we're going to have to have sooner than later but it is fully 100% reimbursable by DASNY when we get a DASNY contract that won't be able to come until we've acquired the property and we have site control over the property. This is going to create a borrowing which next month we're to have a bon, borrowing resolution, bond resolution that the board will have to pass at which it starts the clock ticking to go through all of the bond municipal legal closing steps to get the money in hand by August, is our goal, so that we have money for Point Peter in August, we have money to pay our contractors for the parking lot in August and we have money set up and established for spring time when we might it for Thatcher Brook. So, I just wanted, I know that's a long story but this has been months and months in the process and I wanted to make sure that you all aware of what's coming next month and I'll provide more details throughout the month before the meeting. That's it". Mayor, "Financial report". Trustee Koch, "Can you say it again". Mayor, "yeah can you repeat that"? Treasurer, "I'll email



it". Trustee Zimmermann, "What was that first thing"? Treasurer, "I'll email it to you because I had to make some notes. I feel bad for Danielle because she has to transcript everything". Clerk, "I feel bad for me too". Treasurer, I'm trying Danielle. I'm gonna buy her lunch tomorrow. Okay, then the next thing is the, financial report, that's pretty self-explanatory. I need to ask the board to approve the budget modification number 6 as outlined for the general fund and the water fund as identified to move some funds as we get near the end of the fiscal year just making sure that our line items are balancing per expenses. I need the board to approve budget modification number 6 as outlined". Mayor, "Do we have a motion to approve budget mod 6 as outlined"? Trustee Zimmermann, "So moved". Mayor, "Paul. Do we have a second"? Trustee Sheibley, "Second". Mayor, "Carol. Any questions or comments? All those in favor"? Trustees, "Aye". Mayor, "Opposed? Any abstentions or further comments? Budget mod 6 is approved". Treasurer, "On the budget status report I just point out that we have 25% of the fiscal year remaining March, April and May but if you look at the budget summary and our balance the percent of budget left in the general fund, water fund and sewer fund is more than 30%. So, really, we are doing well as far as the year goes because especially because these last 3 months typically, historically are lowest expenditure months within our departments because they get the old nothing but operational between now and the end of the fiscal year. Which they have gotten that message and spending has definitely dramatically decreased and you'll see that in the bills to pay in the general fund that's low at 25,000 but 10 of that includes a vehicle lease payment so the, so the operating was only 15,000 about, in the water fund it's 17,000 but 9600 was from a water leak so really their operating expenses were only, were less than \$7800 and please look at sewer". Mayor, "I couldn't believe it". Trustee Zimmermann, "I know". Treasurer, "Sewer is historically and I, I commented and applauded Sam and Andy \$3,085 which I have never seen in my life here, so they've already had their big-ticket items and I hope to see that continue the next 2 months. So, I wanted to point that out that our spending has really been good and by looking at those proportions I really think we're gonna have a success end of the year so by saying that I'm asking the board to approve the bills to pay for the general fund at \$25,849.13, the water fund \$17,383.22 and the sewer fund \$3,085.51". Mayor, "Do we have a motion to approve the abstract bills to pay as stated". Trustee Koch, "So moved". Mayor, "Wanda. Do we have a second"? Trustee Sheibley, "Second". Trustee Zimmermann, "Second". Mayor, "Carol. Any questions or comments"? Trustee Koch, "Does that noise do that all the time"? Mayor, "Any questions or comments? All those in favor"? Trustee Koch, "I want to know what that noise is". Mayor, "All those in favor"? Trustees, "Aye". Mayor, "All those without ADHD any a, any a, any opposition? Any abstentions or further comments? The abstract bills to pay are carried. I don't know what that noise is either. I've been wondering". Trustee Koch, "It's driving me nuts". Treasurer, "It's like a peep hole, like somebody's watching and it goes (Inaudible)". Clerk, "It's weird". Mayor, "Okay the next meeting for the Village of Gowanda is April 13<sup>th</sup> for the boards reference we'll have a busy night that night, first of all we'll have to swear in the, the 2 trustees Deputy Mayor Sheibley, Deputy Mayor Zimmermann and the Mayor, I spoke with Mark Schindler tonight, he'll be here to swear us in and we'll also have to approve the budget, we will have to have our organizational meeting, we will have to award the bid for the roof at the sewer plant, we will have to approve a borrowing resolution all that night, so and you remember all the organizational stuff, this, that, this, that. That'll be, that'll be a longer one so just to prepare that's April 13<sup>th</sup> at 6PM. Next a motion to adjourn". Trustee Markham, "Dave, one quick thing, I see environmental not on the agenda anymore, I reached out to Jack Torrance he is no longer president of the tree committee". Mayor, "Saw that". Trustee Markham, "Phil Palen is. So, I reached out to Phil to let the list of trees they want to plant, where they want to plant and back up sites to us so we approve them". Mayor, "Saw that". Trustee Markham, "So, hopefully next meeting I'll have something for you guys form them". Mayor, "Very good. Thank you. Do we have a motion to adjourn"? Trustee Sheibley, "So moved". Mayor, "Carol. Do we have a second"? Trustee Koch, "Second". Mayor, "Wanda. The time for adjournment is 7:11 all those in favor"? Trustee, "Aye". Mayor, Opposed? And that is carried. Thank you very much, I promised 7:15 it's 7:12.