

Village of Gowanda
Minutes
March 9, 2021

Due to the scheduled work session ending early, Mayor David Smith called the regular board meeting to order at 5:53 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Aaron Markham,
Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins

Agenda

Motion 3-148-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the agenda and the agenda amendments to include Stohl Environmental, extend the BOA Contract and Water Emergency Leak. Motion carried.

Minutes

Motion 3-149-Motion by Trustee Zimmermann, seconded by Trustee Markham to approve the minutes from the February board meeting. Motion carried.

Mayor Updates

- Covid update-4,461 cases total in Catt County, 94 increase of active cases from last week, 114,709 total testes given. The Village employee workforce is still on a rotating schedule until Monday April 5th.
- Gowanda Police Officer Recognized-Officer Rechin for helping a resident shovel their driveway and Officer Kehr for changing a headlight for a motorist.
- Connect NY Criminal Justice Reform PBS Special-Mayor Smith was interviewed on 2/10 at the Hollywood Theater for the PBS special which aired on 2/22.
- Thatcher Brook Update and Army Corp call on 3/8-There is a new project manager at the Corp.
- Village Hall heat outage and repair-There was an emergency situation to get the heating repaired on 2/10.
- Village Elections on 3/16 at the Village Hall from 12-9
- State of the Village and Budget Public Hearing will be March 23rd at 5:00

Correspondence

- NYS Parks, Recreation and Historic Preservation Nomination for 57 North Chapel St.
- Erie County seeking an unofficial representative for the Erie County Environmental Management-Gary Brecker will be that person.
- Hollywood Theater letter of support request for the Genesee Valley Rural Revitalization Grant.

Official Business

Code-Liaison Wanda Koch

Motion 3-150-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the Business Permit Application for a Learning Center and Indoor Children's Gym for Little Einstein's Preschool. Motion carried.

Highway-Liaison Aaron Markham

The street sweeper will not be able to be repaired. Due to the new emissions standards the motor is too old. The Village will explore other options. In the meantime, if a street sweeper is needed the Village will have to rent one at \$8,200 per month.

Motion 3-151-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize Gary Denea to rent a street sweeper as needed. Motion carried.

Sewer-Liaison Paul Zimmermann

The roof repair at the Waste Water Treatment Plant is set to go to bid. The board needs to approve the bid and the bid dates.

Motion 1-152-Motion by Trustee Markham, seconded by Trustee Koch to set the Roof Repair bid date starting March 17th, Project Site Visit for March 24th, Bid Opening April 7th and Bid Award April 13th at the board meeting. Motion carried.

Stohl Environmental came out to get samples of the roof at the Waste Water Treatment Plant to test for Hazardous Material. If there are any hazardous material Stohl will develop remedial engineering plans that will be included in the bid packet. Approval is needed to authorize the Mayor to sign the agreement with Stohl to develop those remedial plans if the sampling results come back positive.

Motion 1-153-Motion by Trustee Zimmermann, seconded by Trustee Markham to authorize the Mayor to sign the Hazardous Material Remedial agreement with Stohl only if roof samples come back positive. Motion carried.

The eligible grant subsidy that was provided by NYSERDA has been reduced from \$18,000 to \$13,157 as a result of the NYSEG light conversion on the street lights. That will not have any impact on the Village's contributions to the study. The board needs to approve the new total.

Motion 1-154-Motion by Trustee Zimmermann, second by Trustee Sheibley to approve the NYSERDA Study project scope of change as indicated. Motion carried.

Water-Liaison Carol Sheibley

There was a water leak on Palmer St. behind the railroad station. The water line needs to be repaired. Two quotes were obtained. Trustee Sheibley is seeking approval for the emergency water line repair totaling \$6,200.00 from Gallman Excavating.

Motion 1-155-Motion by Trustee Zimmermann, seconded by Trustee Markham to approve the water line repairs on Palmer St. Motion carried.

Clerk-Danielle Wagner

Motion 1-156-Motion by Trustee Markham, seconded by Trustee Sheibley to approve the event application for a wedding ceremony at Gateway Parks Amphitheater on Saturday August 14 from 1-5. Motion carried.

Motion 1-157-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the event application for Easter Sunrise Service for the Gowanda Free Methodist Church on Easter Sunday April 4th from 6-9. Motion carried.

Motion 1-158-Motion by Trustee Sheibley, seconded by Trustee Markham to approve the annual maintenance agreement with Eagle Systems for the office copier. Motion carried.

Treasurer-Traci Hopkins

The boiler in the municipal building/Police Department failed on February 10th. Emergency repairs were needed to be done. The board needs to officially declare the heat failure as an emergency.

Motion 1-159-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the Municipal Building emergency declaration for the heat boiler system repairs due to the break down on February 10th. Motion carried.

NYCOM and Computel, a Consultant Company, worked in collaboration to prepare a 20-day notice to help settle on going disputes for unpaid gross utility taxes that are owed to municipalities. There is no out of pocket expenses for the Village. The consultant company will take their cut out of any funds that are owed to the Village.

Motion 1-160-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the Gross Receipts Tax 20-day notice. Motion carried.

The Department of Corrections pays an operating and maintenance fee to the Village for the Waste Water disposal at the correctional facilities. A letter has been prepared and should be done annually with the fee's adjusted to prior fiscal years operating and maintenance expenses based on the original contract from 1983.

Motion 1-161-Motion by Trustee Sheibley, seconded by Trustee Koch to approve the Mayor to sign and send the letter to the DOCCS with the fee adjustment for June 1, 2021. Motion carried.

A project completion and certification must be done to close out PW's for FEMA funds from the 2014 flood. The board was provided a copy of the project completion and certification report.

Motion 1-162-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the FEMA project completion certification report for the flood 2014. Motion carried.

A resolution was provided to the board to establish an equipment reserve account for the water fund and the sewer fund for equipment cost associated with meter replacements and vac truck repair/replacement.

Motion 1-163-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the resolution to establish the Equipment Reserve Accounts for the Water and Sewer Fund. Motion carried.

The BOA grant contract from New York State expires in April of 2021 due to Covid, the consultant has not been able to fully complete the market study for the BOA properties and report. A contract extension has been submitted to the State and they agreed to extend the contract to 3/25/22.

Motion 1-164-Motion by Trustee Koch, seconded by Trustee Sheibley to authorize the Mayor Signature on the no cost BOA Grant Extension through March 25, 2022. Motion carried.

Budget Modification request #6 has been submitted to the board for approval.

Motion 1-165-Motion made by Trustee Zimmermann, seconded by Trustee Sheibley to approve Budget Modification Request #6. Motion carried.

Abstract bills to pay has been submitted to the board for approval.

Motion 1-166-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the abstract bills to pays as follows the General Fund at \$25,849.13, the Water Fund at \$17,383.22 and the Sewer Fund at \$3,085.51. Motion carried.

Next Meeting

The next meeting will be April 13, 2021 at 6 PM.

Adjournment

Motion 1-167-Motion by Trustee Sheibley, second by Trustee Koch to adjourn the meeting at 7:11 PM. Motion carried.

Respectfully submitted
Danielle Wagner
Clerk