

	<b>Village of Gowanda</b>			
	<b>Policy Title:</b>	<b>Notice to innocent party of violation of single service line with two or more customers</b>		
	<b>Policy #:</b>	<b>45-6.7 (a)</b>	<b>Effective Date:</b>	<b>1/1/2016</b>
	<b>Date Last Reviewed:</b>		<b>Next Review Date:</b>	

In accordance with Village of Gowanda Local Law 1-2015 Section 45-6.7(a) it shall be the responsibility of the Village Superintendent to give written notice to any innocent customer who is party to a single service connection that serves two or more customers. It is the purpose of this policy to provide guidance for the implementation of said Local Law.

Immediately upon identification, or as soon as practicable thereafter, that a violation of this section has occurred and before any action may be taken against the innocent party the Superintendent must provide written notice of the violation.

Such notification may be verbally given, however it must then be followed up by a written notification to the customer per section 45-6.7(a) of Local Law 1-2015. Said notification shall include the violation and be given a specific time frame of when said innocent party must have attached their service pipe to a separately controlled service connection.

It shall be the customer's sole responsibility to make the alternate connection within the time frame designated by the Superintendent but a reasonable amount of time must be allowed to conduct this work, per Section 45-6 of Local Law 1-2015.

It shall be the Superintendent's responsibility to ensure that the installation or repairs are conducted within the time frame given.